

**MINUTES OF THE COUNCIL MEETING OF WITZENBERG MUNICIPALITY,
HELD IN THE TOWN HALL, VOORTREKKER STREET, CERES ON TUESDAY,
30 MAY 2023 AT 10:00**

PRESENT

Councillors

Councillor EM Sidego (Speaker) (DA)
Alderman HJ Smit (Executive Mayor) (DA)
Alderman K Adams (DA)
Alderman JJ Cloete (Patriotic Alliance)
Councillor P Daniels (DA)
Councillor S de Bruin (DA)
Councillor G Franse (DA)
Councillor JP Fredericks (Freedom Front Plus)
Councillor AL Gili (ANC)
Councillor LA Hardnek (Witzenberg Party) (Attended virtually)
Alderman BC Klaasen (DA)
Councillor GG Laban (Witzenberg Aksie)
Councillor JS Mouton (ANC)
Councillor MJ Ndaba (ANC)
Councillor N Phatsoane (ANC)
Councillor D Swart (DA)
Councillor IL Swartz (EFF)
Alderman JJ Visagie (DA)
Councillor K Yisa (ANC)
Councillor J Zalie (ANC)

Officials

Mr D Nasson (Municipal Manager)
Mr HJ Kritzing (Director: Finance)
Mr J Barnard (Director: Technical Services)
Mr M Mpeluza (Director: Corporate Services)
Mr J Kolkota (Deputy Director: Finance)
Ms L Nieuwenhuis (Manager: Legal Services)
Mr A Hofmeester (Manager: IDP)
Ms R Hendricks (Manager: Communication and Marketing)
Mr CG Wessels (Manager: Administration)
Ms M Arendse-Smith (Chief Administrative Officer)
Mr CJ Titus (Committee Clerk)
Ms MJ Prins (Word Processor Operator)
Mr R Rhode (ICT Administrator)
Mr J Pieterse (Senior ICT Officer)
Mr M Njokweni (Interpreter)
Ms Z Lalapi (Intern: Communications)

1. OPENING AND WELCOME / OPENING EN VERWELKOMING

The Speaker welcomed everyone present and requested Pastor Tom Jooste to open the meeting with prayer.

NOTED

2. LEAVE OF ABSENCE AND CONFIDENTIALITY AND CONFLICT OF INTEREST DECLARATION

**2.1 Consideration of application for leave of absence, if any
Aansoeke om verlof tot afwesigheid, indien enige
(3/1/2/1)**

An application for leave of absence from the meeting was received from Councillor N Nogcinisa.

UNANIMOUSLY RESOLVED

that the application for leave of absence from the meeting, received from Councillor N Nogcinisa, be accepted and approved.

EENPARIG BESLUIT

dat die aansoek om verlof tot afwesigheid, ontvang vanaf raadslid N Nogcinisa, aanvaar en goedgekeur word.

ISIGQIBO SABUCALA

Ukuba isicelo sokungazimasi intlanganiso sikaCeba uN Nogcinisa siphunyezwe kwaye samkelwe.

**2.2 Confidentiality and Conflict of Interest Declaration
Vertroulikheid en Botsing van Belange Verklaring
(3/2/1)**

The Confidentiality and Conflict of Interest Declaration was duly signed by all Councillors. No conflict of interest was declared.

NOTED

**3. STATEMENTS, ANNOUNCEMENTS OR MATTERS RAISED
MEDEDELINGS, AANKONDIGINGS OF SAKE GEOPPER**

**3.1 Gratitude, Congratulations and Commiseration
Waardering, Gelukwensing en Meelewing
(11/4/3)**

Councillor S de Bruin conveyed Council's congratulations to the following Councillors on their birthdays:

❖	Councillor N Nogcinisa	6 April
❖	Councillor P Daniels	8 April

NOTED.

**3.2 Matters raised by the Speaker / Sake deur die Speaker geopper
(09/1/1)**

The Speaker informed the meeting of the following:

- (a) Condolences conveyed to Councillor J Mouton and family with the passing of her sister-in-law.
- (b) The Speaker mentioned the tragic accident in Tulbagh where three people lost their lives and others were hospitalised. She expressed Council's best wishes.

A moment of silence was held in memory of the recent lives lost.

- (c) The celebration of Africa Day on 25 May 2023. An opportunity to celebrate African diversity and success and to highlight the cultural and economic potential that exists on the African continent.

NOTED

**3.3 Matters raised by the Executive Mayor
Sake deur die Uitvoerende Burgemeester geopper
(09/1/1)**

The Executive Mayor informed the meeting of an engagement held at the Premier's office regarding the electricity crisis in Witzenberg municipal area and hope to be assisted in this regard.

NOTED

3.4 Matters raised by the Municipal Manager
Sake deur die Munisipale Bestuurder geopper

None

NOTED

4. MINUTES / NOTULES

4.1 Corrections to the minutes / Wysigings aan die notules
(3/1/2/3)

- (a) Councillor A Gili requested that Council resolution 8.1.2(a) of 28 March 2023, which reads as follows:

“(a) that Council takes notice of the Draft Budget, the Draft Amended IDP and the Draft Top Layer SDBIP of the Witzenberg Municipality for the financial year 2023/2024 and the indicative budget for the two years 2024/2025 and 2025/2026 that have been tabled by the Executive Mayor in Council.”

be amended and changed to read:

“(a) that Council takes notice of the Draft Budget, the Draft Amended IDP and the Draft Top Layer SDBIP of the Witzenberg Municipality for the financial year 2023/2024 and the indicative budget for the two years 2024/2025 and 2025/2026 that have been tabled by Alderman JJ Visagie.”

- (b) Councillor A Gili requested that Council resolution 8.1.7(b) of 28 March 2023, which reads as follows:

“(a) that Council established an Ad hoc Committee to determine whether the Municipal Public Accounts Committee has investigated the possible unauthorised, irregular or fruitless and wasteful expenditure with regard to the rehabilitation of the landfill site.

(b) that the Ad hoc Committee supra consists of:

- (i) Councillor D Swart (DA)
- (ii) Councillor P Daniels (DA)
- (iii) Councillor J Mouton (ANC)
- (iv) Councillor AL Gili (ANC)
- (v) Councillor P Heradien (ICOSA)”

be amended and changed to read:

“(a) that Council established an Ad hoc Committee to investigate the possible unauthorised, irregular or fruitless and wasteful expenditure with regard to the rehabilitation of the landfill site.

(b) that the Ad hoc Committee supra consists of:

- (i) Councillor D Swart (DA)
- (ii) Councillor P Daniels (DA)
- (iii) Councillor J Mouton (ANC)
- (iv) Councillor AL Gili (ANC)
- (v) Councillor P Heradien (ICOSA)''

NOTED

**4.2 Approval of minutes
(3/1/2/3)**

The minutes of the Council meeting, held on 28 March 2023 are attached as **annexure 4.2**.

UNANIMOUSLY RESOLVED

that the minutes of the Council meeting held on 28 March 2023, as amended, be approved and be signed by the Speaker.

EENPARIG BESLUIT

dat die notule van die Raadsvergadering gehou op 28 Maart 2023, soos gewysig, goedgekeur en deur die Speaker onderteken word.

ISIGQIBO SABUCALA

Ukuba imizuzu yentlanganiso yeBhunga eyayibanjwe ngomhla wama28 kwekayoKwindla 2023 iphunyezwe kwaye ityikitywe nguSomlomo.

**4.3 Outstanding matters / Uitstaande sake
(3/3/2)**

Number	File reference	Heading, item no. and date	Directorate	Action	Progress	Target date
1	15/4/P	Item 8.2.1 of 23-02-2022 Spatial Development Framework: Ceres Priority Focus Area 1	Technical Services		Not necessary.	Not necessary.

Minutes: Council meeting 30 May 2023
Notule: Raadsvergadering 30 Mei 2023

2	7/1/4/1	Item 8.3.1 of 29-11-2022 Proposed erf 2622 for Schoonvlei SMME Business HUB: C/o Bank and Forel Streets, Bella Vista, Ceres	Community Services		Not necessary.	Not necessary.
3	3/R	Item 8.4.3 of 29-11-2022 Disappearance of Mayoral chain	Corporate Services	That notice be taken of the matter and that a full report be tabled to Council.		1 August 2023

UNANIMOUSLY RESOLVED

- (a) *Spatial Development Framework: Ceres Priority Focus Area 1*
that the item be removed from the agenda pending further information.
- (b) *Proposed erf 2622 for Schoonvlei SMME Business HUB: C/o Bank and Forel Streets, Bella Vista, Ceres*
that the item be removed from the agenda pending further information.
- (c) *Disappearance of Mayoral chain*
that the Municipal Manager do a follow-up with the South African Police Services on the progress of the investigation.

ISIGQIBO SABUCALA

- (a) *Isikhokhelo sophuhliso lweendawo, ibesesiphambili eCeres 1 ukuba lombha ukhutshwe kwi-agenda ukuze kuqokelelwe iinkcukacha ezithe vetshe.*
- (b) *Isiza esichongiweyo 2622 eSchoonvlei, kwindawo yoshishino. C/o iBhanki naseForel Street, eBella Vista; Ceres, ukuba lombha uguzulwe kwi-agenda kude kufumaneka iinkcukacha ezithe vetshe.*
- (c) *Ukulahleka kweKhonco/tsheyina likaSodolophu, ukuba uMlawuli-Masipala adlane indlebe neCandelo lesiPolisa malunga neziphumo zophando.*

**5. MOTIONS AND NOTICE OF SUGGESTIONS
MOSIES EN KENNISGEWING VAN VOORSTELLE**

None

NOTED

**6. INTERVIEWS WITH DELEGATIONS
ONDERHOUDE MET AFVAARDIGINGS**

None

NOTED

7. GEDELEGEERDE BEVOEGDHEDE / DELEGATED POWERS

7.1 Minutes: Committee meetings / Notules: Komiteevergaderings (03/3/2)

The minutes of the following meetings are attached:

- (a) Corporate and Financial Services, held on 6 April 2022: **Annexure 7.1(a).**
- (b) Executive Mayoral Committee, held on 8 August 2022: **Annexure 7.1(b).**
- (c) Special Performance, Risk and Audit Committee, held on 26 August 2022: **Annexure 7.1(c).**
- (d) Performance, Risk and Audit Committee, held on 9 September 2022: **Annexure 7.1(d).**
- (e) Committee for Housing Matters, held on 5 October 2022: **Annexure 7.1(e).**
- (f) Committee for Community Development, held on 20 October 2022: **Annexure 7.1(f).**
- (g) Committee for Corporate and Financial Services, held on 20 October 2022: **Annexure 7.1(g).**
- (h) Committee for Corporate and Financial Services, held on 17 November 2022: **Annexure 7.1(h).**
- (i) Committee for Housing Matters, held on 24 November 2022: **Annexure 7.1(i).**
- (j) Executive Mayoral Committee, held on 28 November 2022: **Annexure 7.1(j).**
- (k) Special Performance, Risk and Audit Committee, held on 16 January 2023: **Annexure 7.1(k).**
- (l) Executive Mayoral Committee, held on 24 January 2023: **Annexure 7.1(l).**
- (m) Committee for Housing Matters, held on 26 January 2023: **Annexure 7.1(m).**
- (n) Committee for Housing Matters, held on 23 February 2023, **Annexure 7.1(n).**

- (o) Executive Mayoral Committee, held on 27 February 2023:
Annexure 7.1(o).
- (p) Committee for Community Development, held on 16 March 2023:
Annexure 7.1(p).

UNANIMOUSLY RESOLVED

that notice be taken of the minutes of the Committee meetings and same be accepted.

EENPARIG BESLUIT

dat kennis geneem word van die notules van die Komiteevergaderings en genoemde aanvaar word.

ISIGQIBO SABUCALA

Ukuba kugqalwe imizuzu yeeNtlanganiso zeKomiti kwaye yamkelwe.

7.2 Approval of minutes: Meeting of Committee for Local Economic Development and Tourism: 18 August 2021 (3/1/2/3)

The minutes of the meeting of the Committee for Local Economic Development and Tourism, held on 18 August 2021, are attached as **annexure 7.2**.

The Committee for Local Economic Development and Tourism resolved on 18 April 2023 to recommend to Council that notice be taken of the minutes of the meeting of the Committee for Local Economic Development and Tourism, held on 18 August 2021, and same be submitted to Council for approval.

UNANIMOUSLY RESOLVED

that the minutes of the Committee for Local Economic Development and Tourism meeting, held on 18 August 2021, be approved.

EENPARIG BESLUIT

dat die notule van die Komitee vir Plaaslike Ekonomiese Ontwikkeling en Toerisme se vergadering, gehou op 18 Augustus 2021, goedgekeur word.

ISIGQIBO SABUCALA

Ukuba imizuzu yentlanganiso yeKomiti yesebe lezoPhuhliso lomnotho wengingqi nezoKhenketho eyayibanjwe ngomhla we-18 kweyeThupha 2023 iphunyzwe.

8. GERESERVEERDE BEVOEGDHEDE / RESERVED POWERS

8.1 Direktooraat Finansies / Directorate Finance

8.1.1 Finance: Budget 2023/2024 and Amended IDP 2023/2024 (5/1/1/22 & 2/2/1)

The following memorandum, dated 15 May 2023, was received from the Director: Finance:

"1. Purpose

The purpose of this report is to table the Draft Budget 2023/2024, Draft Amended IDP 2023/2024 to the Executive Mayor and Council.

2. Legal framework

Section 16 - 18 of the Local Government: Municipal Finance Management Act, 2003 (Act No. 56 of 2003) stipulates as follows:

'Annual budgets

16. (1) The council of a municipality must for each financial year approve an annual budget for the municipality before the start of that financial year.
- (2) In order for a municipality to comply with subsection (1), the mayor of the municipality must table the annual budget at a council meeting at least 90 days before the start of the budget year.
- (3) Subsection (1) does not preclude the appropriation of money for capital expenditure for a period not exceeding three financial years, provided a separate appropriation is made for each of those financial years.'

'Contents of annual budgets and supporting documents

17. (1) An annual budget of a municipality must be a schedule in the prescribed format –
 - (a) setting out realistically anticipated revenue for the budget year from each revenue source;
 - (b) appropriating expenditure for the budget year under the different votes of the municipality;
 - (c) setting out indicative revenue per revenue source and projected expenditure by vote for the two financial years following the budget year;
 - (d) setting out –
 - (i) estimated revenue and expenditure by vote for the current year; and

- (ii) actual revenue and expenditure by vote for the financial year preceding the current year; and
 - (e) a statement containing any other information required by section 215(3) of the Constitution or as may be prescribed.
- (2) An annual budget must generally be divided into a capital and an operating budget in accordance with international best practice, as may be prescribed.
- (3) When an annual budget is tabled in terms of Section 16 (2), it must be accompanied by the following documents:
- (a) draft resolutions –
 - (i) approving the budget of the municipality;
 - (ii) imposing any municipal tax and setting any municipal tariffs as may be required for the budget year;
 - (iii) approving the budgets for the relevant financial year of each municipal entity under the sole or shared control of the municipality; and
 - (iv) approving any other matter that may be prescribed;
 - (b) measurable performance objectives for each vote in the budget, taking into account the municipality's integrated development plan;
 - (c) a projection of cash flow for the budget year by revenue source, broken down per month;
 - (d) any proposed amendments to the municipality's integrated development plan following the annual review of the integrated development plan in terms of section 34 of the Municipal Systems Act;
 - (e) any proposed amendments to the budget-related policies of the municipality;
 - (f) particulars of the municipality's investments;
 - (g) any prescribed budget information on municipal entities under the sole or shared control of the municipality;
 - (h) particulars of all proposed new municipal entities which the municipality intends to establish or in which the municipality intends to participate;
 - (i) particulars of any proposed service delivery agreements, including material amendments to existing service delivery agreements;
 - (j) particulars of any proposed allocations or grants by the municipality to –
 - (i) other municipalities;

- (ii) any municipal entities and other external mechanisms assisting the municipality in the exercise of its functions or powers;
 - (iii) any other organs of state;
 - (iv) any organisations or bodies referred to in Section 67(1);
- (k) the proposed cost to the municipality for the budget year of the salary, allowances and benefits of –
 - (i) each political office-bearer of the municipality;
 - (ii) councillors of the municipality; and
 - (iii) the municipal manager, the chief financial officer, each senior manager of the municipality and any other official of the municipality at a remuneration package at least equal to that of a senior manager;
- (l) the proposed cost for the budget year to a municipal entity under the sole or shared control of the municipality of the salary, allowances and benefits of –
 - (i) each member of the entity's board of directors; and
 - (ii) the chief executive officer and each senior manager of the entity; and
- (m) any other supporting documentation as may be prescribed.'

'Funding of expenditures

18. (1) An annual budget may only be funded from –
- (a) realistically anticipated revenues to be collected;
 - (b) cash-backed accumulated funds from previous years' surpluses not committed for other purposes; and
 - (c) borrowed funds, but only for the capital budget referred to in section 17 (2).
- (2) Revenue projections in the budget must be realistic, taking into account –
- (a) projected revenue for the current year based on collection levels to date; and
 - (b) actual revenue collected in previous financial years.'

The following documents are attached:

- (a) Tariff Setting Tool: **Annexure 8.1.1(a).**
- (b) Draft Amended IDP 2023/2024: **Annexure 8.1.1(b).**
- (c) Draft Budget: 2023/2024 – 2025/2026: **Annexure 8.1.1(c).**
- (d) Draft Budget Related Policies: 2023/2024: **Annexure 8.1.1(d).**
- (e) Draft Budget Schedules: 2023/2024 – 2025/2026: **Annexure 8.1.1(e).**
- (f) Memorandum from Director: Finance, dated 24 May 2023: **Annexure 8.1.1(f).**

The Executive Mayoral Committee resolved on 24 May 2023 to recommend to Council:

- (a) That the annual budget of Witzenberg Municipality for the financial year 2023/2024; and indicative for the two projected years 2024/2025 and 2025/2026, as set out in the schedules contained in Section 4, be approved:
 - (i) Table A2: Budgeted Financial Performance (expenditure by standard classification).
 - (ii) Table A3: Budgeted Financial Performance (expenditure by municipal vote).
 - (iii) Table A4: Budgeted Financial Performance (revenue by source).
 - (iv) Table A5: Budgeted Capital Expenditure for both multi-year and single year by vote, standard classification and funding.
- (b) Property rates reflected in annexure 8.1.1(c) and any other municipal tax reflected in annexure 8.1.1(c) are imposed for the budget year 2023/2024.
- (c) Tariffs and charges reflected in annexure 8.1.1(c) are approved for the budget year 2023/2024.
- (d) The measurable performance objectives for revenue from each source reflected in Table A4 - Budgeted Financial Performance (revenue and expenditure) are approved for the budget year 2023/2024.
- (e) The measurable performance objectives for each vote reflected in SA8 are approved for the budget year 2023/2024.

- (f) That the new amended budget related policies be approved with implementation as from 1 July 2023:
- (i) Tariff Policy
 - (ii) Property Rates Policy
 - (iii) Credit Control and Debt Collection Policy.
 - (iv) Cash Management and Investment Policy
 - (v) Consumer Payment Incentive Policy.
 - (vi) Municipal Supply Chain Management Policy
 - (vii) Petty Cash Policy
 - (viii) Indigent Policy
 - (ix) Budget Policy
 - (x) Budget Virement Policy
 - (xi) Asset Management Policy
 - (xii) Funding and Reserves Policy
 - (xiii) Cellular Telephone and Data Card Policy
 - (xiv) Borrowing Policy
 - (xv) Long Term Financial Plan Policy
 - (xvi) Transport, Travel and Subsistence Allowance
 - (xvii) Post-Employment Medical Aid Contributions
 - (xviii) Infrastructure Investment Policy
 - (xix) Cost Containment Policy
- (g) That Council takes cognisance of the budget circulars issued by National Treasury and Provincial Treasury. (Only for information).
- (h) That Council takes cognisance of the SIME/LG MTEC Integrated Planning and Budgeting Assessment and the responses by the municipality.
- (i) that the Amended Integrated Development Plan (IDP) for 2023/2024 be adopted.
- (j) that the inclusion of additional items in the budget for 2023/2024, i.e. grants from the Cape Winelands District Municipality and provision for alternative energy, be approved.

The Executive Mayor submitted the Draft Budget for 2023/2024 and the Draft Amended IDP for 2023/2024 and made his annual budget speech, which is attached as **annexure 8.1.1(g)**.

The ANC coalition complained that the Mayor's speech was delivered in Afrikaans and that an English translation was only distributed after the speech. The Speaker granted Council an opportunity of seven minutes from 09:35 until 09:42 to read the English version.

Councillor K Yisa complained about the procedure that Speaker had followed to distribute the English version after the speech and not prior to the speech.

Councillors N Phatsoane and JS Mouton complained that the Mayor was not fit for the position, because the Mayoral speech was only one page. Thus it was an embarrassment.

Alderman JJ Visagie applauded the Speaker on how she was handling the meeting and congratulated the Executive Mayor with his budget speech. The Alderman mentioned that the Council meetings are being held in three languages and that the matters of the communities must have preference and not the complaints of the ANC.

Alderman HJ Smit proposed and Alderman JJ Visagie seconded that the budget be approved. No counter proposal was submitted.

UNANIMOUSLY RESOLVED

- (a) *That the annual budget of Witzenberg Municipality for the financial year 2023/2024; and indicative for the two projected years 2024/2025 and 2025/2026, as set out in the schedules contained in Section 4, be approved:*
 - (i) *Table A2: Budgeted Financial Performance (expenditure by standard classification).*
 - (ii) *Table A3: Budgeted Financial Performance (expenditure by municipal vote).*
 - (iii) *Table A4: Budgeted Financial Performance (revenue by source).*
 - (iv) *Table A5: Budgeted Capital Expenditure for both multi-year and single year by vote, standard classification and funding.*
- (b) *Property rates reflected in annexure 8.1.1(c) and any other municipal tax reflected in annexure 8.1.1(c) are imposed for the budget year 2023/2024.*
- (c) *Tariffs and charges reflected in annexure 8.1.1(c) are approved for the budget year 2023/2024.*
- (d) *The measurable performance objectives for revenue from each source reflected in Table A4 - Budgeted Financial Performance (revenue and expenditure) are approved for the budget year 2023/2024.*
- (e) *The measurable performance objectives for each vote reflected in SA8 are approved for the budget year 2023/2024.*
- (f) *That the new amended budget related policies be approved with implementation as from 1 July 2023:*
 - (i) *Tariff Policy*
 - (ii) *Property Rates Policy*
 - (iii) *Credit Control and Debt Collection Policy.*

- (iv) Cash Management and Investment Policy*
 - (v) Consumer Payment Incentive Policy.*
 - (vi) Municipal Supply Chain Management Policy*
 - (vii) Petty Cash Policy*
 - (viii) Indigent Policy*
 - (ix) Budget Policy*
 - (x) Budget Virement Policy*
 - (xi) Asset Management Policy*
 - (xii) Funding and Reserves Policy*
 - (xiii) Cellular Telephone and Data Card Policy*
 - (xiv) Borrowing Policy*
 - (xv) Long Term Financial Plan Policy*
 - (xvi) Transport, Travel and Subsistence Allowance*
 - (xvii) Post-Employment Medical Aid Contributions*
 - (xviii) Infrastructure Investment Policy*
 - (xix) Cost Containment Policy*
- (g) That Council takes cognisance of the budget circulars issued by National Treasury and Provincial Treasury. (Only for information).*
- (h) That Council takes cognisance of the SIME/LG MTEC Integrated Planning and Budgeting Assessment and the responses by the municipality.*
- (i) that the Amended Integrated Development Plan (IDP) for 2023/2024 be adopted.*
- (j) that the inclusion of additional items in the budget for 2023/2024, i.e. grants from the Cape Winelands District Municipality and provision for alternative energy, be approved.*

8.1.2 Implementation of Debt Collection and Credit Control Policy (5/12/P & 5/1/1/21)

A memorandum from the Director: Finance, dated 16 January 2023, is attached as **annexure 8.1.2**.

Council unanimously resolved on 25 January 2023:

that the matter in respect of the implementation of the Debt Collection and Credit Control Policy be held in abeyance in order for the following matters to be workshopped by Council:

- (i) Portion of electricity purchases to be set off against arrear debt. (Auxiliary – 30 %).*
- (ii) Installation of pre-paid water meters if other debt collection measures are not successful.*

The Executive Mayoral Committee resolved on 27 February 2023 to recommend to Council:

That the following additional credit control steps be implemented:

- (a) Cutting or blocking of electricity
 - (i) Amount equal to two months' debits are payable before restoring connection - (conventional meters).
 - (ii) Portion of electricity purchases to be set off against arrear debt. (Auxiliary – 30 %).
- (b) Indigent households
 - (i) Portion of electricity purchases to be set off against arrear debt. (Auxiliary – 30 %).
 - (ii) Indigent households be moved from conventional electricity to pre-paid electricity.
- (c) Legal collection process
 - (i) Section 129 Notice (in terms of National Credit Act).
 - (ii) Fourteen days later after Section 129 Notice, summons is compiled.
 - (iii) Clerk of the Court issues the summons.
 - (iv) Sheriff of the Court serves the summons on the defendant.

If there is moveable property that can be attached:

- (1) If no payment received on summons - Judgement and Warrant of Execution is issued on movable property.
- (2) Council resolution on process to be followed.
- (3) Instruction to sheriff to attach and remove movable property and to sell the attached property.
- (4) Advertisement in newspaper of intention to sell movable property.
- (5) Sale in execution of attached moveable property by sheriff.

If there is no moveable property that can be attached:

- (1) Report with Nulla Bona on fixed property with municipal value for less than R300 000.00 to Council for write off.
 - (2) Municipal fixed property with value more than R300 000.00, Section 66 application compiled by private external attorney and application to sell immovable property in a sale of execution, brought before court.
 - (3) Council resolution on process to be followed.
 - (4) Advertisement in newspaper by attorney of intention to sell immovable property in local newspaper as well as Government Gazette.
 - (5) Sale in execution of attached immovable property by sheriff.
- (d) Pre-payment water meters
- (i) Installation of pre-paid water meters if other debt collection measures are not successful.
 - (ii) That the water consumption can be limited to a maximum of 200 litres per day (6 kilolitres per month).
- (e) that consumers be notified via their municipal account statements of the consequences of non-payment of their municipal accounts and that 30 % of payments will be allocated towards arrears when payment is made.
- (f) that the above-mentioned steps (a)(ii) and b(ii) be implemented from 1 April 2023 and (d)(i) be implemented from 1 July 2023 respectively.

Councillor AL Gili proposed and Councillor JS Mouton seconded the total removal of the pre-payment water meters.

Councillor P Daniels proposed and Alderman K Adams seconded that the matter be held in abeyance to be workshopped by Council again.

The Speaker called for a vote and the outcomes were as follow:

Proposal	Number of votes
1. Total removal of the pre-payment water meters	7
2. Matter be held in abeyance to be workshopped by Council again	13
3. Councillors abstained	0
4. Councillors absent	2
TOTAL	22

The Speaker declared the majority vote as that the matter be held in abeyance.

The following recommendation was tabled to Council:

That the Executive Mayoral Committee recommends to Council:

That the following additional credit control steps be implemented:

- (a) Cutting or blocking of electricity
 - (i) Amount equal to two months' debits are payable before restoring connection - (conventional meters).
 - (ii) Portion of electricity purchases to be set off against arrear debt. (Auxiliary – 30 %).
- (b) Indigent households
 - (i) Portion of electricity purchases to be set off against arrear debt. (Auxiliary – 30 %).
 - (ii) Indigent households be moved from conventional electricity to pre-paid electricity.
- (c) Legal collection process
 - (i) Section 129 Notice (in terms of National Credit Act).
 - (ii) Fourteen days later after Section 129 Notice, summons is compiled.
 - (iii) Clerk of the Court issues the summons.
 - (iv) Sheriff of the Court serves the summons on the defendant.

If there is moveable property that can be attached:

- (1) If no payment received on summons - Judgement and Warrant of Execution is issued on movable property.
- (2) Council resolution on process to be followed.
- (3) Instruction to sheriff to attach and remove movable property and to sell the attached property.
- (4) Advertisement in newspaper of intention to sell movable property.
- (5) Sale in execution of attached moveable property by sheriff.

If there is no moveable property that can be attached:

- (1) Report with Nulla Bona on fixed property with municipal value for less than R300 000.00 to Council for write off.
 - (2) Municipal fixed property with value more than R300 000.00, Section 66 application compiled by private external attorney and application to sell immovable property in a sale of execution, brought before court.
 - (3) Council resolution on process to be followed.
 - (4) Advertisement in newspaper by attorney of intention to sell immovable property in local newspaper as well as Government Gazette.
 - (5) Sale in execution of attached immovable property by sheriff.
- (d) Pre-payment water meters
- (i) Installation of pre-paid water meters if other debt collection measures are not successful.
 - (ii) That the water consumption can be limited to a maximum of 200 litres per day (6 kilolitres per month).
- (e) that consumers be notified via their municipal account statements of the consequences of non-payment of their municipal accounts and that 30 % of payments will be allocated towards arrears when payment is made.
- (f) that the above-mentioned steps (a)(ii) and b(ii) be implemented from 1 April 2023 and (d)(i) be implemented from 1 July 2023 respectively.

RESOLVED

that the matter in respect of the implementation of the Debt Collection and Credit Control Policy be held in abeyance and be workshopped by Council again.

BESLUIT

dat die aangeleentheid rakende die inwerkingstelling van die beleid ten opsigte van Skuldinvordering en Kredietbeheer oorstaan en deur die Raad op 'n werkswinkel behandel word.

ISIGQIBO SABUCALA

Ukuba umba ophathelene nokuqokelelwa kwamatyala kunye noMgaqo nkqubo wokulawulwa kwamatyala urhoxiswe kwaye ucweywe kwakhona liBhunga.

8.1.3 Quarterly Budget Statement [Section 52(d)] Report: 3rd Quarter 2022/2023 (1 January 2023 to 31 March 2023) (9/1/1 & 9/1/2/2)

The Quarterly Budget Statement [Section 52(d)] Report for the 3rd Quarter of 2022/2023 is attached as **annexure 8.1.3**.

The Executive Mayoral Committee resolved on 24 May 2023 to recommend to Council:

- (a) that notice be taken of the Quarterly Budget Statement [Section 52(d)] Report for the 3rd Quarter of 2022/2023.
- (b) that the report supra (a) be referred to the Performance, Risk and Audit Committee as well as the Municipal Public Accounts Committee for their recommendations to Council.

UNANIMOUSLY RESOLVED

- (a) that notice be taken of the Quarterly Budget Statement [Section 52(d)] Report for the 3rd Quarter of 2022/2023.*
- (b) that the report supra (a) be referred to the Performance, Risk and Audit Committee as well as the Municipal Public Accounts Committee for their recommendations to Council.*

EENPARIG BESLUIT

- (a) dat kennis geneem word van die Kwartaallikse Artikel 52(d) Begrotingsverslag vir die 3de kwartaal van 2022/2023.*
- (b) dat die bogenoemde verslag supra (a) verwys word na die Prestasie-, Risiko en Oudikomitee sowel as die Munisipale Publieke Rekening Komitee vir hul aanbevelings aan die Raad.*

ISIGQIBO SABUCALA

- (a) Ukuba kugqalwe ingxelo yohlalolwabiwomali lwarhoqo ngeKota(leCandelo 52(d)) kwenziwe ingxelo kwiKota yesithathu 2022/2023.*
- (b) Ukuba ingxelo yesupra ithiwe thaca phambi kweKomiti yoPicotho lwendlela yokusebenza kunye nomgcipheko kunye neKomiti ejongene nee-akhawunti zoluntu kuMasipala ukuze benze iziphakamiso eziya kwiBhunga.*

8.1.4 Section 71 Monthly Budget Statement Reports of the Directorate Finance: June, September, October, November, December 2022 and January and February 2023 (9/1/2/2)

The following Section 71 Monthly Budget Statement Reports of the Directorate Finance are attached:

(a)	June 2022	Annexure 8.1.4(a)
(b)	September 2022	Annexure 8.1.4(b)
(c)	October 2022	Annexure 8.1.4(c)
(d)	November 2022	Annexure 8.1.4(d)
(e)	December 2022	Annexure 8.1.4(e)
(f)	January 2023	Annexure 8.1.4(f)
(g)	February 2023	Annexure 8.1.4(g)

The Committee for Corporate and Financial Services resolved on 17 November 2022 to recommend to the Executive Mayoral Committee and Council that the Committee for Corporate and Financial Services takes notice, after consideration, of the content of the Section 71 Monthly Budget Statement Reports of the Directorate Finance for June and September 2022 and same be approved and accepted.

The Committee for Corporate and Financial Services resolved on 20 April 2023 to recommend to the Executive Mayoral Committee and Council that the Committee for Corporate and Financial Services, after consideration, takes notice of the content of the Section 71 Monthly Budget Statement Reports of the Directorate Finance for October, November, December 2022, January and February 2023 and same be approved and accepted.

Extract from minutes of Performance, Risk and Audit Committee, held on 24 April 2023:

"The Chief Financial Officer submitted the Section 71 Monthly Budget Statement Reports of the Directorate Finance for August 2022 until February 2023.

The Performance, Risk and Audit Committee discussed the February 2023 report in depth and highlighted the following matters:

- The matter of procurement in respect of a Close Corporate business.
- That debt collection needs urgent attention.
- The attitude of indigent households for not applying nonetheless several imbizo's held.
- Actions for better communication with communities especially with regard to water usage.
- The Performance, Risk and Audit Committee to attend to and advise Council on the new water meters for implementation.
- The matter on the landfill rehabilitation sites.
- That the maintenance on capital infrastructure becomes bigger concerns.
- That the small number of tax payers in the municipality becomes a concern.
- That the municipality is compliant with regard to financial matters."

The Performance, Risk and Audit Committee resolved on 24 April 2023 to recommend to Council that notice be taken of the Section 71 Monthly Budget Statement Reports of the Directorate Finance for August, September, October, November, December 2022, January 2023 and February 2023 and, after consideration, same be accepted.

The Executive Mayoral Committee resolved on 24 May 2023 to recommend to Council:

- (a) that notice be taken that the Section 71 Monthly Budget Statement reports for July and August 2022 have already been tabled to and accepted by Council on 6 December 2022.
- (b) that notice be taken of the Section 71 Monthly Budget Statement reports of the Directorate Finance for June, September, October, November, December 2022 and January and February 2023.

UNANIMOUSLY RESOLVED

- (a) *that notice be taken that the Section 71 Monthly Budget Statement reports for July and August 2022 have already been tabled to and accepted by Council on 6 December 2022.*
- (b) *that notice be taken of the Section 71 Monthly Budget Statement reports of the Directorate Finance for June, September, October, November, December 2022 and January and February 2023 and same be accepted.*

EENPARIG BESLUIT

- (a) *dat kennis geneem word dat die Artikel 71 Maandelikse begrotingsverslae vir Julie en Augustus 2021 reeds aan die Raad voorgelê en aanvaar is op 6 Desember 2022.*
- (b) *dat kennis geneem word van die Artikel 71 Maandelikse begrotingsverslae van die Direkoraat Finansies vir Junie, September, Oktober, November, Desember 2022 en Januarie en Februarie 2023 en genoemde aanvaar word.*

ISIGQIBO SABUCALA

- (a) *Ukuba kugqalwe iCendelo lama71 eliphathelene nengxelo yarhoqo ngenyanga yohlahlolwabiwomali,ingxelo zenyanga yeKhala neyeThupha 2022 sele zithiwe thaca phambi kweBhunga kwaye zamkelwa ngomhla wesi-6 kweyoMnga 2022.*
- (b) *Ukuba kugqalwe iCandelo 71 lengxelo yarhoqo ngenyanga ingxelo esuka kuMlawuli kwezeMali kweyeSilimela,eyoMsintsi,eyeDwarha,eyeNkanga,eyoMnga 2022 neyoMqungu,eyoMdumba 2023 kwaye yamkelwe.*

8.1.5 Supply Chain Management: Paragraph 7(4) Quarterly Report ending 31 March 2023: Implementation of Supply Chain Management Policy (9/1/2/2)

The Supply Chain Management: Paragraph 7(4) Quarterly Report ending 31 March 2023: Implementation of Supply Chain Management Policy is attached as **annexure 8.1.5**.

The Executive Mayoral Committee resolved on 24 May 2023 to recommend to Council:

- (a) that notice be taken of the Supply Chain Management: Paragraph 7(4) Quarterly Report ending 31 March 2023.
- (b) that the report supra (a) be made available to the public in terms of Section 21A of the Municipal Systems Act (Act no. 32 of 2000) after it has been tabled to Council.

UNANIMOUSLY RESOLVED

- (a) that notice be taken of the Supply Chain Management: Paragraph 7(4) Quarterly Report ending 31 March 2023.*
- (b) that the report supra (a) be made available to the public in terms of Section 21A of the Municipal Systems Act (Act no. 32 of 2000) after it has been tabled to Council.*

EENPARIG BESLUIT

- (a) dat kennis geneem word van die Kwartaallikse Voorsieningskanaalbestuursverslag ingevolge Paragraaf 7(4), geëindig op 31 Maart 2023.*
- (b) dat die bogenoemde verslag supra (a) beskikbaar gestel word aan die publiek ingevolge Artikel 21A van die Munisipale Stelselwet (Wet no. 32 van 2000) nadat dit aan die Raad voorgelê is.*

ISIGQIBO SABUCALA

- (a) Ukuba kugqalwe ingxelo yarhogo ngeKota yecandelo loLawulo lwezengiso ekumhlathini 7(4) ephelile ngomhla wama 30 kweyoKwindla 2023.*
- (b) ukuba ingxelo yesupra(a) ivumeleke kuwonkewonke ngokwecandelo 21A lomthetho i(systems act kaMasipala) (mthetho 32 ka2000) emveni kokuba ithiwe thaca phambi kweBhunga.*

8.1.6 Performance, Risk and Audit Committee: 2nd Bi-Annual Report on Performance Management: 2021/2022 (5/14/4)

The Second Bi-Annual Report of the Performance, Risk and Audit Committee on Performance Management for 2021/2022, dated September 2022, is attached as **annexure 8.1.6**.

UNANIMOUSLY RESOLVED

that notice be taken of the Second Bi-Annual Report of the Performance, Risk and Audit Committee on Performance Management for 2021/2022.

EENPARIG BESLUIT

dat kennis geneem word van die Tweede Halfjaarlikse verslag van die Prestasie-, Risiko- en Ouditkomitee oor Prestasiebestuur vir 2021/2022.

ISIGQIBO SABUCALA

Ukuba kugqalwe ingxelo yonyaka yoPicotho lwendlela yokusebenza kunye nomgcipheko kunye neKomiti yoLawulo lwendlela yokusebenza ka2021/2022.

8.1.7 Performance, Risk and Audit Committee: 1st Bi-Annual Report on Performance Management: 2022/2023 (5/14/4)

The First Bi-Annual Report of the Performance, Risk and Audit Committee on Performance Management for 2022/2023, dated March 2023, is attached as **annexure 8.1.7**.

UNANIMOUSLY RESOLVED

that notice be taken of the First Bi-Annual Report of the Performance, Risk and Audit Committee on Performance Management for 2022/2023.

EENPARIG BESLUIT

dat kennis geneem word van die Eerste Halfjaarlikse verslag van die Prestasie-, Risiko- en Ouditkomitee oor Prestasiebestuur vir 2022/2023.

ISIGQIBO SABUCALA

Ukuba kugqalwe ingxelo yonyaka yoPicotho lwendlela yokusebenza kunye noMngcipheko neKomiti yoPicotho loLawulo lwendlela yokusebenza ka 2021/2022.

8.1.8 Quarterly Budget Statement [Section 52(d)] Report: 1st Quarter 2022/2023 (1 July 2022 to 30 September 2022) (9/1/2/2)

The Quarterly Budget Statement [Section 52(d)] Report for the first quarter of 2022/2023 is attached as **annexure 8.1.8**.

Council unanimously resolved on 6 December 2022 that notice be taken of the Quarterly Budget Statement Report in terms of Section 52(d) for the 1st quarter of 2022/2023 and the report be referred to the Performance, Risk and Audit Committee as well as the Municipal Public Accounts Committee for any recommendations to Council.

The Performance, Risk and Audit Committee resolved on 24 April 2023:

- (a) That notice be taken of the Quarterly Budget Statement Report in terms of Section 52(d) for the first quarter of 2022/2023 and, after consideration, same be accepted.
- (b) That the Performance, Risk and Audit Committee recommends to Council:

that Council, after consideration, refers the Quarterly Budget Statement Report in terms of Section 52(d) for the first quarter of 2022/2023 to the Municipal Public Accounts Committee for consideration and a recommendation to Council.

UNANIMOUSLY RESOLVED

that Council, after consideration, refers the Quarterly Budget Statement Report in terms of Section 52(d) for the first quarter of 2022/2023 to the Municipal Public Accounts Committee for consideration and a recommendation to Council.

EENPARIG BESLUIT

dat die Raad, na oorweging, die Kwartaallikse Begrotingsverslag ingevolge Artikel 52(d) vir die eerste kwartaal van 2022/2023 na die Munisipale Publieke Rekeninge Komitee verwys vir oorweging en 'n aanbeveling aan die Raad.

ISIGQIBO SABUCALA

Ukuba iBhunga emveni kokuthathela ingqalelo, lithumele lengxelo yarhoqo ngekota yohlolwabiwomali kwiCandelo lee-Akhawunti zoluntu ngokweCandelo 52(d) kwiKota yokuqala ka2022/2023, ukuze iphunyezwe liBhunga.

8.1.9 Quarterly Budget Statement [Section 52(d)] Report: 2nd Quarter 2022/2023 (1 October 2022 to 31 December 2022) (9/1/2/2)

Report from Director: Finance, dated 16 January 2023:

1. Purpose

The purpose of this memorandum is to submit the Quarterly Budget Statement Report to Council for information.

2. Background

The Quarterly Budget Statement [Section 52(d)] Report for the second quarter of 2022/2023 is attached as **annexure 8.1.9.**

Council unanimously resolved on 25 January 2023 that notice be taken of the Quarterly Budget Statement Report in terms of Section 52(d) for the 2nd quarter of 2022/2023 and the report be referred to the Performance, Risk and Audit Committee as well as the Municipal Public Accounts Committee for any recommendations to Council.

The Performance, Risk and Audit Committee resolved on 24 April 2023:

- (a) That notice be taken of the Quarterly Budget Statement Report in terms of Section 52(d) for the second quarter of 2022/2023 and, after consideration, same be accepted.
- (b) That the Performance, Risk and Audit Committee recommends to Council:

that Council, after consideration, refers the Quarterly Budget Statement Report in terms of Section 52(d) for the second quarter of 2022/2023 to the Municipal Public Accounts Committee for consideration and a recommendation to Council.

UNANIMOUSLY RESOLVED

that Council, after consideration, refers the Quarterly Budget Statement Report in terms of Section 52(d) for the second quarter of 2022/2023 to the Municipal Public Accounts Committee for consideration and a recommendation to Council.

EENPARIG BESLUIT

dat die Raad, na oorweging, die Kwartaallikse Begrotingsverslag ingevolge Artikel 52(d) vir die tweede kwartaal van 2022/2023 na die Munisipale Publieke Rekeninge Komitee verwys vir oorweging en 'n aanbeveling aan die Raad.

ISIGQIBO SABUCALA

Ukuba iBhunga emveni kokuthathela ingqalelo, lithumele lengxelo yarhoqo ngekota yohlalolwabiwomali kwiCandelo lee-Akhawunti zoluntu ngokweCandelo 52(d) kwiKota yesibini ka2022/2023, ukuze iphunyezwe liBhunga.

8.2 Direktooraat Tegniese Dienste / Directorate Technical Services

8.2.1 Proposed positions of waste transfer stations (17/3/2)

A memorandum from the Director: Technical Services, dated 14 June 2022, is attached as **annexure 8.2.1**.

The Executive Mayoral Committee resolved on 27 February 2023 to recommend to Council:

- (a) that the following erven be approved for the development and construction of drop-offs / transfer stations as follow:
 - (i) Bella Vista: Option 3 (Erf 8714)
 - (ii) Tulbagh: Option 2 (Open space at back of community hall and library)
 - (iii) Prince Alfred's Hamlet: Option 2 (Erf 1)
- (b) that notice be taken that the erven have to be rezoned to "Authority Use".
- (c) that the Senior Superintendent: Solid Waste and Cleansing Services performs the necessary administrative tasks (obtaining quotations etc.) for the rezoning of the said erven.
- (d) that the Manager: Town Planning and Building Control manages and finalises the rezoning process.
- (e) that a Public Participation Process be followed in respect of the proposed positions of waste transfer stations.

Council unanimously resolved on 28 March 2023 that the matter regarding the proposed positions of waste transfer stations be held in abeyance until being workshopped by Council.

The following recommendation was tabled to Council:

That the Executive Mayoral Committee recommends to Council:

- (a) that the following erven be approved for the development and construction of drop-offs / transfer stations as follow:
 - (i) Bella Vista: Option 3 (Erf 8714)
 - (ii) Tulbagh: Option 2 (Open space at back of community hall and library)
 - (iii) Prince Alfred's Hamlet: Option 2 (Erf 1)

- (b) that notice be taken that the erven have to be rezoned to "Authority Use".
- (c) that the Senior Superintendent: Solid Waste and Cleansing Services performs the necessary administrative tasks (obtaining quotations etc.) for the rezoning of the said erven.
- (d) that the Manager: Town Planning and Building Control manages and finalises the rezoning process.
- (e) that a Public Participation Process be followed in respect of the proposed positions of waste transfer stations.

UNANIMOUSLY RESOLVED

that the matter relating to the proposed waste transfer stations be held in abeyance for inputs from the community.

EENPARIG BESLUIT

dat die aangeleentheid met betrekking tot die voorgestelde afval-oorlaaistaties oorstaan vir insette vanaf die die gemeenskap.

ISIGQIBO SABUCALA

Ukuba umba omalunga nesikhululo sokulahlwa kwenkunkuma urhoxiswe ukwenzela ukuba uluntu luphawule ngawo.

8.2.2 Integrated Waste Management Plan (IWMP) for Witzenberg Municipality (17/3/2)

The following documents are attached:

- (a) Memorandum from Senior Superintendent: Solid Waste and Cleansing, dated 12 July 2022: **Annexure 8.2.2(a)**.
- (b) Draft Integrated Waste Management Plan: **Annexure 8.2.2(b)**.

The Committee for Technical Services resolved on 14 March 2023:

- (a) That the Director: Technical Services conduct an on-site inspection at the old landfill site in Ceres regarding the illegal dumping of waste.
- (b) That the Committee for Technical Services recommends to the Executive Mayoral Committee and Council:

that the Integrated Waste Management Plan (IWMP) for Witzenberg Municipality be workshopped by Council.

The Executive Mayoral Committee resolved on 27 March 2023 to recommend to Council that the Draft Integrated Waste Management Plan (IWMP) for Witzenberg Municipality, after being workshopped, be approved.

Councillor A Gili conveyed and emphasised that the plans reflected in the Draft Integrated Waste Management Plan must be executed as stipulated.

RESOLVED

that the Integrated Waste Management Plan (IWMP) for Witzenberg Municipality be approved.

BESLUIT

dat die Geïntegreerde Afvalbestuursplan vir Munisipaliteit Witzenberg goedgekeur word.

ISIGQIBO

Ukuba isicwangciso soLawulo lwenkunkuma (IWMP) salapha eWitzenberg siphunyezwe.

8.2.3 Feasibility bridging study for Breede-Berg (Michell's Pass) Water Transfer Scheme (16/2/2)

Memorandum from the Senior Manager: Water and Sewerage, dated 17 March 2022:

"Purpose

The purpose of this memorandum is to inform the Committee for Technical Services regarding the feasibility study being undertaken by the DWS for the **Breede-Berg (Michell's Pass) Water Transfer Scheme**.

Discussion

The Western Cape Water Supply System (WCWSS) currently supplies water to the City of Cape Town, surrounding urban areas and farmers. This scheme is owned and operated by the DWS and CCT. In order to meet the ever growing water requirements, the Western Cape Reconciliation Strategy Study investigated a range of bulk water supply schemes to augment the WCWSS.

In 2008 the DWS commissioned pre-feasibility level investigations into potential development of six surface water options. This study resulted in two schemes being further investigated to feasibility level. The two schemes were:

- Berg River – Voëlvlei Augmentation scheme (BRVAS), which is currently being implemented by the Trans Caledon Tunnel Authority (TCTA); and
- Breede–Berg (Michell’s Pass) Transfer Scheme (BBTS), which is being further investigated by means of a Bridging Study.

The proposed BBTS comprises the diversion of winter water by means of a new diversion weir from the upper Breede River (Michell’s Pass) at the same site as that of the current Artois Canal diversion. This water will be transferred with a pipeline to the upper reaches of the Klein Berg River, from where water will be conveyed via the existing Klein Berg Canal into the Voëlvlei Dam.

Two alternative schemes were considered to transfer water while also supplying the environmental water requirements (EWR) in the Breede River:

Alternative A involves the diversion of surplus winter water via the proposed weir on the Upper Breede River at Michell’s Pass, into a new gravity pipeline. The pipeline will transfer water into the Blousloot stream, which is a tributary of the Klein Berg River. Summer reserve releases are proposed to be supplied from the Koekedouw Dam at Ceres.

Alternative B is similar to Alternative A, but makes provision for a new storage dam on the Boontjies River, a tributary of the Klein Berg River, which allows for the storage of water for water supply to the Artois Canal irrigators and the summer reserve flows for the Upper Breede River downstream of Michell’s Pass diversion site.

Professional service providers (PSP) has been appointed by the DWS to do a bridging study. This study will run from August 2021 and has a contract period of 30 months. Part of this study is a public participation process with all Interested and Affected Parties in the Upper Breede River and will be extended to include parties in the Klein Berg River catchment. The bridging study also aims to thoroughly interrogate all the augmentation options and proposals and unpack these at engagements between stakeholders, DWS and the PSP.

The following documents are attached:

- (a) Feasibility Bridging Study for Breede–Berg (Michell’s Pass) water transfer scheme (Basic Information Document): **Annexure 8.2.3(a).**
- (b) Feasibility Bridging Study for the proposed Breede–Berg (Michell’s Pass) water transfer scheme (Letter from Department Water and Sanitation): **Annexure 8.2.3(b)."**

The Committee for Technical Services resolved on 14 March 2023 to recommend to the Executive Mayoral Committee and Council:

- (i) that Council takes cognisance of the proposed feasibility bridging study.
- (ii) that Witzenberg Municipality is registered as an Interested and Affected Party (IAP).

The Executive Mayoral Committee resolved on 27 March 2023 to recommend to Council:

- (i) that Council takes cognisance of the proposed feasibility bridging study.
- (ii) that Witzenberg Municipality is registered as an Interested and Affected Party (IAP).
- (iii) that the matter in respect of the Feasibility bridging study for the Breede-Berg (Michell's Pass) water transfer scheme, after more information has been obtained, be workshopped by Council.

Council unanimously resolved on 28 March 2023:

- (a) that Council takes cognisance of the proposed feasibility bridging study.
- (b) that Witzenberg Municipality is registered as an Interested and Affected Party (IAP).
- (c) that the matter in respect of the Feasibility bridging study for Breede-Berg (Michell's Pass) water transfer scheme, after more information has been obtained, be workshopped by Council.

RESOLVED

- (a) that Council takes cognisance of the proposed feasibility bridging study.*
- (b) that Witzenberg Municipality is registered as an Interested and Affected Party (IAP).*
- (c) that regular feedback regarding the feasibility bridging study for the Breede-Berg (Michell's Pass) Water Transfer Scheme be provided to Council.*

**8.2.4 NERSA Electrical Department Compliance Audit 2021/2022
(16/3/4/1)**

The following documents are attached:

- (a) Memorandum from Senior Manager: Electro-Technical Services: **Annexure 8.2.4(a).**
- (b) Corrective Action Plan (CAP): **Annexure 8.2.4(b).**
- (c) Letter from NERSA dated 31 May 2022: **Annexure 8.2.4(c).**
- (d) Final Compliance Audit Report: **Annexure 8.2.4(d).**

- (e) Email to Chief Financial Officer, dated 21 July 2022: **Annexure 8.2.4(e).**

It is noted that the audit was commenced during the 2021/2022 financial year, but only completed on 3 June 2022.

The Committee for Technical Services resolved on 14 March 2023 to recommend to the Executive Mayoral Committee and Council:

- (a) that notice be taken of the NERSA Compliance Audit Outcome for the Electrical Department.
- (b) that the proposed Corrective Action Plan be approved by Council and submitted to NERSA.

The Executive Mayoral Committee resolved on 27 March 2023 to recommend to Council:

- (a) that notice be taken of the NERSA Compliance Audit Outcome for the Electrical Department.
- (b) that the proposed Corrective Action Plan be approved by Council and submitted to NERSA.
- (c) that the matter in respect of the NERSA Electrical Department Compliance Audit 2021/2022 be workshopped by Council.

UNANIMOUSLY RESOLVED

- (a) *that notice be taken of the NERSA Compliance Audit Outcome for the Electrical Department.*
- (b) *that the proposed Corrective Action Plan be approved by Council and submitted to NERSA.*

8.2.5 Witzenberg Municipality: Local Integrated Transport Plan: 2022 until 2027 (16/P)

The following documents are attached:

- (a) Memorandum from Senior Manager: Streets and Storm Water, dated 21 February 2023: **Annexure 8.2.5(a).**
- (b) Integrated Transport Plan 2022 – 2027: **Annexure 8.2.5(b).**

The Committee for Technical Services resolved on 14 March 2023 to recommend to the Executive Mayoral Committee and Council that the Witzenberg Local Integrated Transport Plan for 2022 until 2027 be workshopped by Council.

The Executive Mayoral Committee resolved on 27 March 2023 to recommend to Council that the Local Integrated Transport Plan for 2022 until 2027, after being workshopped, be adopted by Council.

Councillor P Daniels conveyed to the meeting that the Local Integrated Transport Plan for 2022 until 2027 is not a true reflection of what is occurring in the community.

Councillor A Gili enquired about the public participation process after which the Municipal Manager informed that the public participation process had been dealt with by the Cape Winelands District Municipality. The Municipal Manager will, however, follow up on the matter and provide feedback to Councillor Gili.

The following recommendation was tabled to Council:

That the Executive Mayoral Committee recommends to Council:

that the Local Integrated Transport Plan for 2022 until 2027, after being workshopped, be adopted by Council.

RESOLVED

that the matter regarding the Local Integrated Transport Plan for 2022 until 2027 be held in abeyance until the next meeting.

BESLUIT

dat die aangeleentheid aangaande die Plaaslike Geïntegreerde Vervoerplan vir 2022 tot 2027 oorstaan tot die volgende vergadering.

ISIGQIBO

Ukuba umba omalunga nesicwangciso sezoThutho ukusuka ngonyaka ka 2022 ukuya ku2027 urhoxiselwe intlanganiso elandelayo.

8.2.6 Construction of Waverenskroon Dam, inlet pipeline and intake works (15/4/2/078)

A memorandum from the Manager: Water and Sewerage, dated 8 May 2023, is attached as **annexure 8.2.6**.

The Executive Mayoral Committee resolved on 24 May 2023 to recommend to Council that notice be taken of the report regarding the Waverenskroon Dam.

UNANIMOUSLY RESOLVED

that notice be taken of the report regarding the Waverenskroon Dam.

EENPARIG BESLUIT

dat kennis geneem word van die verslag aangaande die Waverenskroon Dam.

ISIGQIBO SABUCALA

Ukuba kugqalwe ingxelo ephathelene nedami lamanzi iWaverenskroon Dam.

8.3 Direkoraat Gemeenskapsdienste / Directorate Community Services

8.3.1 Investigation regarding regional graveyard, Ceres Onderzoek met betrekking tot streeksbegraafplaas, Ceres (17/12/1/1)

A report from the Manager: Amenities and Environment, dated 22 November 2022, is attached as **annexure 8.3.1**.

The Executive Mayoral Committee resolved on 28 November 2022 to recommend to Council:

- (a) that notice be taken of the investigation regarding a regional graveyard in Ceres.
- (b) that notice be taken that an application for funding for the infrastructure development of the intended cemetery has already been registered with MIG.

UNANIMOUSLY RESOLVED

- (a) that notice be taken of the investigation regarding a regional graveyard in Ceres.*
- (b) that notice be taken that an application for funding for the infrastructure development of the intended cemetery has already been registered with MIG.*
- (c) that a Public Participation Process be followed with regard to the Environmental Impact Assessment (EIA) to obtain inputs and the matter after that be tabled to Council again.*
- (d) that Council does an in loco inspection at the site to be fully informed.*

EENPARIG BESLUIT

- (a) dat kennis geneem word van die ondersoek na 'n streeksbegraafplaas in Ceres.*
- (b) dat kennis geneem word dat 'n aansoek vir befondsing vir die ontwikkeling van infrastruktuur van die beoogde begraafplaas reeds by MIG geregistreer is.*
- (c) dat 'n Openbare Deelnameproses gevolg word om insette te verkry en die aangeleentheid daarna weer aan die Raad voorgelê word.*
- (d) dat die Raad 'n ter plaatse inspeksie by die terrein doen ten einde volledig ingelig te wees.*

ISIGQIBO SABUCALA

- (a) *Ukuba kugqalwe umba omalunga nokuphandwa kwemangcwaba eNqila eCeres.*
- (b) *Ukuba kugwalwe isicelo kunye nenxaso-mali ngokuphathelene nokuphuhliswa kwendawo ezakusetyenziswa njengamangcwaba kambe sele ibhalisiwe yi MIG.*
- (c) *Ukuba kubekho inqubo yoquko loluntu malunga nohlolo lomthelela kokusiNgqongileyo ukuze kucholacholwe izimvo zoluntu emveni koko ithiwe theca phambi kweBhunga kwakhona.*
- (d) *Ukuba iBhunga lenze uhlolo kulendawo ukuze babenolwazi oluphangaleleyothat .*

8.3.2 Report: Witzenberg Municipality: Disaster Management Framework (17/7/2/1)

A report from the Manager: Disaster Management and Fire Services in respect of the Witzenberg Municipality: Disaster Management Framework is attached as **annexure 8.3.2**.

The Committee for Community Development resolved on 16 March 2023 to recommend to the Executive Mayoral Committee and Council that the Witzenberg Municipality: Disaster Management Framework be workshopped by Council.

The Executive Mayoral Committee resolved on 27 March 2023 to recommend to Council that the Witzenberg Municipality: Disaster Management Framework, after being workshopped, be approved by Council.

UNANIMOUSLY RESOLVED

- (a) *that the Witzenberg Municipality: Disaster Management Framework be approved by Council.*
- (b) *that the matter with regard to damaged, faulty and unusable vehicles of the Department Fire Services be referred to the Portfolio Committee for Community Development for discussion and a report to Council.*

ISIGQIBO SABUCALA

- (a) *Ukuba isikhokhelo soLawulo lweNtlekele loMasipala waseWitzenberg liphunyezwe liBhunga.*

- (b) *Ukuba umba ophathelene neziThuthi zeSebe lokucima umlilo ezimoshakeleyo lombha usiwe kwiKomiti ejomgene nemiba yoPhuhliso loLuntu, ukuze kubenesisombululo esinesihlahla, emveni koko kwenziwe ingxelo eya kwiBhunga.*

8.3.3 Presentation: Dunlop's Business in a Box initiative (17/19/1)

A presentation from Dunlop in respect of Dunlop's Business in a Box initiative is attached as **annexure 8.3.3**.

The Municipal Manager informed the meeting that the Dunlop Initiative will not be in the CBD, but in the informal areas in addition to the informal settlement areas as presented.

The Committee for Local Economic Development and Tourism resolved on 18 April 2023 to recommend to the Executive Mayoral Committee and Council that the Committee supports the initiative and that the land for the initiative be made available in the various areas.

The Executive Mayoral Committee resolved on 24 May 2023 to recommend to Council that the initiative be supported and that the land for the initiative be made available in the various areas.

UNANIMOUSLY RESOLVED

that Council approved the initiative and that the land for the initiative be made available in the various areas.

EENPARIG BESLUIT

dat die Raad die inisiatief goedkeur en dat grond vir die inisiatief beskikbaar gestel word in die verskillende areas.

ISIGQIBO SABUCALA

Ukuba iBhunga liphumeze inyathelo lokuba kubekho indawo apho kuzakwenziwa khona eziqubo koko ezindawo zibekhona kwingingqi zonke.

8.4 Direktooraat Korporatiewe Dienste / Directorate Corporate Services

8.4.1 Witzenberg Communication Strategy: 2023 – 2026 (6/2/4)

Memorandum from Manager: Communication and Marketing, dated 2 February 2023:

"1. Purpose

To present the revised Communication Strategy to Council for approval and adoption. The Communication Strategy for 2023 until 2026 is attached as **annexure 8.4.1**.

2. Discussion

The draft document was revised in collaboration with GCIS and the Western Cape Government's Communication Department. The existing policy is still applicable, with minor changes and updates made to current situation, challenges and communication needs.

The following are highlighted:

- Accounting Officer is the official spokesperson of the municipality;
- Political communications should reside with the Office of the Mayor;
- Strategic communications should reside with the Office of the Municipal Manager; and
- Operational communications should reside with the responsible Director: Corporate Services;
- Turnaround time for official media enquiries received is 48 hours for comment to meet deadline;
- Permission is to be requested from the Accounting Officer for the use of the municipal logo;
- All existing staff to play their part in Communications;
- Unit structure and capacity;
- Adequate budget to roll out initiatives and operations;
- Internal isiXhosa Translator/interpreter appointed;
- Communication methods used to communicate;
- Marketing and branding."

The Executive Mayoral Committee resolved on 27 March 2023 to recommend to Council:

- (a) that the revised Communication Strategy for the period 2023 until 2026 be approved and adopted by Council as the communication blue print for all corporate communication needs.
- (b) that the matter in respect of the revised Communication Strategy for the period 2023 until 2026 be workshopped by Council.

UNANIMOUSLY RESOLVED

that the revised Communication Strategy for the period 2023 until 2026 be approved and adopted by Council as the communication blue print for all corporate communication needs.

EENPARIG BESLUIT

dat die hersiene Kommunikasie Strategie vir die tydperk 2023 tot 2026 goedgekeur en aanvaar word deur die Raad as 'n kommunikasie bloudruk vir alle korporatiewe kommunikasiebehoeftes.

ISIGQIBO SABUCALA

Ukuba ibuciko bonxibelelwano emabuhlaziywe kunyaka ka2023 ukuya ku2026 iphunyezwe liBhunga nnjengomthetho wezonxibelelwano ngokuphathelene neemfuno zoNxibelelwano olumanyanisiweyo.

8.4.2 Minutes/Summary of Outcomes: SALGA Working Group meetings (12/1/11)

The following minutes/Summary of Outcomes of SALGA Working Group meetings are attached:

- (a) Emergency Services and Disaster Management Working Group: **Annexure 8.4.2(a).**
- (b) Health Working Group: **Annexure 8.4.2(b).**

UNANIMOUSLY RESOLVED

that notice be taken of the minutes and Summary of Outcomes of the SALGA Working Group meetings.

EENPARIG BESLUIT

dat kennis geneem word van die notules en Opsomming van Uitkoms van die SALGA Werksgroepe se vergaderings.

ISIGQIBO SABUCALA

Ukuba kugqalwe iziphumo zesishwankathelo semizuzu yeeNtlanganiso zika (SALGA Working group).

8.4.3 Request to exchange erf 85, Op-die-Berg for portion of erf 417/0, Op-die-Berg (7/1/4/2)

A memorandum from the Manager: Legal Services, dated 13 September 2022, is attached as **annexure 8.4.3**.

The Committee for Corporate and Financial Services resolved on 20 April 2023 to recommend to the Executive Mayoral Committee and Council:

- (a) that a portion of erf 85, Op-die-Berg be swapped for a portion of erf 417/0, Op-die-Berg.
- (b) that the subdivision and rezoning of erf 85, Op-die Berg, be for the account of the Dutch Reformed Church.
- (c) that the transfer of erf 85, Op-die-Berg be for the account of the Dutch Reformed Church, in favour of developing business properties in the absence of alternative property.
- (d) that the transfer of portion of erf 417/0, Op-die-Berg be for the account of the municipality as well as the subdivision and rezoning of erf 417/0 be for the account of the municipality.

The Executive Mayoral Committee resolved on 24 May 2023 to recommend to Council:

- (a) that a portion of erf 85, Op-die-Berg be exchanged for a portion of erf 417/0, Op-die-Berg.
- (b) that the subdivision and rezoning of erf 85, Op-die-Berg will be for the account of the Dutch Reformed Church.
- (c) that the transfer of erf 85, Op-die-Berg will be for the account of the Dutch Reformed Church in favour of developing business properties in the absence of alternative property.
- (d) that the transfer of a portion of erf 417/0, Op-die-Berg as well as the subdivision and rezoning of erf 417/0 will be for the account of the municipality.

UNANIMOUSLY RESOLVED

- (a) *that a portion of erf 85, Op-die-Berg be exchanged for a portion of erf 417/0, Op-die-Berg.*
- (b) *that the subdivision and rezoning of erf 85, Op-die-Berg will be for the account of the Dutch Reformed Church.*

- (c) *that the transfer of erf 85, Op-die-Berg will be for the account of the Dutch Reformed Church in favour of developing business properties in the absence of alternative property.*
- (d) *that the transfer of a portion of erf 417/0, Op-die-Berg as well as the subdivision and rezoning of erf 417/0 will be for the account of the municipality.*

8.4.4 Request to purchase erf 2549, Ceres (7/1/4/1)

A memorandum from the Manager: Legal Services, dated 13 April 2023, is attached as **annexure 8.4.4**.

The Committee for Corporate and Financial Services resolved on 20 April 2023 to recommend to the Executive Mayoral Committee and Council:

- (a) that consideration be given to the alienation of municipal property, erf 2549, Ceres in favour of Johan Mostert Trust.
- (b) that in terms of Section 14.2 of the Municipal Finance Management Act (56 of 2003) erf 2549, Ceres is not required for minimum basic services. [MFMA Section 14.2(a)].
- (c) that in terms of Section 14.2 of the Municipal Finance Management Act (56 of 2003) erf 2549, Ceres be sold at a market related price. [MFMA Section 14.2(a)].

The Executive Mayoral Committee resolved on 24 May 2023 to recommend to Council:

- (a) that consideration be given to the alienation of municipal property, erf 2549, Ceres in favour of Johan Mostert Trust.
- (b) that in terms of Section 14.2 of the Municipal Finance Management Act (56 of 2003) erf 2549, Ceres is not required for minimum basic services. [MFMA Section 14.2(a)].
- (c) that in terms of Section 14.2 of the Municipal Finance Management Act (56 of 2003) erf 2549, Ceres be sold at a market related price. [MFMA Section 14.2(a)].
- (d) that a Public Participation Process be followed for any objections.

UNANIMOUSLY RESOLVED

- (a) *that Council approved the alienation of municipal property, erf 2549, Ceres in favour of Johan Mostert Trust.*

- (b) that in terms of Section 14.2 of the Municipal Finance Management Act (56 of 2003) erf 2549, Ceres is not required for minimum basic services. [MFMA Section 14.2(a)].*
- (c) that in terms of Section 14.2 of the Municipal Finance Management Act (56 of 2003) erf 2549, Ceres be sold at a market related price. [MFMA Section 14.2(a)].*
- (d) that a Public Participation Process be followed for any objections.*

8.4.5 Alienation of municipal erf 3280, Tulbagh for church purposes (7/1/4/2)

Memorandum from Municipal Manager, dated 19 May 2023:

"Purpose

To consider the alienation of municipal erf 3280 Tulbagh in terms of Council's Supply Chain process for the purpose of constructing a church and conducting church services.

Deliberation

The land audit identified erf 3280, Tulbagh, registered in the Deeds Office under Title Deed 2670/2017 and held by the Witzenberg Municipality, as an erf for church purposes. See the map attached as **annexure 8.4.5**. The property is zoned in terms of the Council's zoning policy as institutional 2 which provides for religious activities to be conducted on the premises. The municipality has been flooded by the religious sector to make land available where they can construct a building to conduct services. Council is requested to consider the alienation of the erf in terms of Council's Supply Chain Policy.

Legal implications

The Municipal Finance Management Act in terms of Section 14 requires Council to consider whether the erf is needed to provide a minimum level of basic services. The erf is vacant and is not required by the municipality for minimum basic services.

Financial implications

There are no financial implications for the municipality. The erf is currently vacant and no income is derived from the erf. If the erf is sold then the municipality can collect rates and other income for services rendered."

The Executive Mayoral Committee resolved on 24 May 2023 to recommend to Council:

- (a) That erf 3280, Tulbagh is not required for basic services.

- (b) That erf 3280, Tulbagh be alienated in terms of Council's Supply Chain Policy.
- (c) That erf 3280, Tulbagh not be sold under the market related value of the property.
- (d) That the Municipal Manager be mandated to sign all the necessary documentation to effect transfer of the said property.

UNANIMOUSLY RESOLVED

- (a) that erf 3280, Tulbagh is not required for basic services.*
- (b) that erf 3280, Tulbagh be alienated in terms of Council's Supply Chain Policy.*
- (c) that erf 3280, Tulbagh not be sold under the market related value of the property.*
- (d) that the Municipal Manager be mandated to sign all the necessary documentation to effect transfer of the said property.*

9. URGENT MATTERS SUBMITTED AFTER DISPATCHING OF THE AGENDA
DRINGENDE SAKE NA AFSENDING VAN DIE AGENDA

None

NOTED

10. FORMAL AND STATUTORY MATTERS
FORMELE EN STATUTÊRE SAKE

10.1 Feedback on matters of outside bodies
Terugvoering oor sake van buite-organisasies
(3/R)

None

NOTED

**11. QUESTIONS and/or MATTERS RAISED by COUNCILLORS
VRAE en/of SAKE DEUR RAADSLEDE GEOPPER**

- 11.1 Councillor AL Gili enquired for the reasons in respect of the absence of the Deputy Executive Mayor at the Council meeting.
- 11.2 Alderman JJ Visagie welcomed, on behalf of Council, Ms Wendy Philander-Kaiser, member of the Western Cape Provincial Legislature for the DA and constituency head of Witzenberg DA at the Council meeting.
- 11.3 Councillor K Yisa enquired with regard to the working procedures of the Sport Forum.

NOTED

12. COUNCIL-IN-COMMITTEE / RAAD-IN-KOMITEE