



**Mid-Year Budget Statement  
and Performance Assessment  
Report for the Period  
1 July 2024 to 31 December 2024**

**Section 72**

# **TABLE OF CONTENTS**

## **1 Glossary**

**Adjustments Budgets** – Prescribed in section 28 of the Municipal Finance Management Act. It is the formal means by which a municipality may revise its budget during a financial year.

**Allocations** – Money received from Provincial or National Government or other municipalities.

**AFS** – Annual Financial Statements

**Budget** – The financial plan of a municipality.

**Budget related policy** – Policy of a municipality affecting or affected by the budget.

**Capital Expenditure** – Spending on municipal assets such as land, buildings, distribution networks, treatment plants and vehicles. Any capital expenditure must be reflected as an asset on a municipality's balance sheet.

**Cash Flow Statement** – A statement showing when actual cash will be received and spent by the Municipality, and the month end balances of cash and short term investments. Cash receipts and payments do not always coincide with budgeted income and expenditure timings. For example, when an invoice is received by the Municipality it is shown as expenditure in the month that the services or goods are received, even though it may not be paid in the same period.

**CFO** – Chief Financial Officer / Director: Finance

**DORA** – Division of Revenue Act. An annual piece of legislation indicating the allocations from National Government to Local Government.

**Equitable Share** – A general grant paid to municipalities. It is predominantly targeted to assist with free basic services.

**Fruitless and wasteful expenditure** – Expenditure that was made in vain and would have been avoided had reasonable care been exercised.

**GDFI** - Gross Domestic Fixed Investment

**GFS** – Government Finance Statistics. An internationally recognised classification system that facilitates comparisons between municipalities.

**GRAP** – Generally Recognized Accounting Practice. The new standard for municipal accounting and basis upon which AFS are prepared.

**IDP** – Integrated Development Plan. The main strategic planning document of a municipality.

**KPI's** – Key Performance Indicators. Measures of service output and/or outcome.

**MFMA** – Municipal Finance Management Act (No 53 of 2003). The principle piece of legislation relating to municipal financial management.

## **Glossary (Continued)**

**MIG** – Municipal Infrastructure Grant

**MPRA** – Municipal Property Rates Act (No 6 of 2004).

**MTREF** – Medium Term Revenue and Expenditure Framework as prescribed by the MFMA sets out indicative revenue and projected expenditure for the budget year plus two outer financial years to determine the affordability level. Also includes details of the previous three years and current years' financial position.

**NT** – National Treasury

**Net Assets** – Net assets are the residual interest in the assets of the entity after deducting all its liabilities. This means the net assets of the municipality equates to the "net wealth" of the municipality, after all assets were sold/recovered and all liabilities paid. Transactions which do not meet the definition of Revenue or Expenses, such as increases in values of Property, Plant and Equipment where there is no inflow or outflow of resources are accounted for in Net Assets.

**Operating Expenditure** – Spending on the day to day expenses of a municipality such as general expenses, salaries & wages and repairs & maintenance.

**Rates** – Local Government tax based on assessed valuation of a property. To determine the rates payable, the assessed rateable value is multiplied by the rate in the rand.

**RBIG** – Regional Bulk Infrastructure Grant

**R&M** – Repairs and maintenance on property, plant and equipment.

**SCM** – Supply Chain Management.

**SDBIP** – Service Delivery and Budget Implementation Plan. A detailed plan comprising quarterly performance targets and monthly budget estimates.

**Strategic Objectives** – The main priorities of a municipality as set out in the IDP Budgeted spending must contribute towards achievement of these strategic objectives.

**TMA** – Total Municipal Account

**Unauthorised expenditure** – Generally, spending without, or in excess of, an approved budget.

**Virement** – A transfer of the budget.

**Virement Policy** - The policy that sets out the rules for budget transfers. Virements are normally allowed within a vote. Transfers between votes must be agreed by Council through an Adjustments Budget.

**Vote** – One of the main segments into which a budget is divided, usually at department level.

**WM** – Witzenberg Municipality

## Legal requirements

In terms of Section 72 of the Local Government: Municipal Finance Management Act, 2003 (Act 56 of 2003):

(1) The accounting officer of a municipality must by 25 January of each year –

(a) assess the performance of the municipality during the first half of the financial year, taking into account –

- (i) the monthly statements referred to in section 71 for the first half of the financial year;
- (ii) the municipality's service delivery performance during the first half of the financial year, and the service delivery targets and performance indicators set in the service delivery and budget implementation plan;
- (iii) the past year's annual report, and progress on resolving problems identified in the annual report; and
- (iv) the performance of every municipal entity under the sole or shared control of the municipality, taking into account reports in terms of section 88 from any such entities; and

(b) submit a report on such assessment to –

- (i) the mayor of the municipality
- (ii) the National Treasury; and
- (iii) the relevant Provincial Treasury.

(2) The statement referred to in section 71(1) for the sixth month of a financial year may be incorporated into the report referred to in subsection (1)(b) of this section.

(3) The accounting officer must, as part of the review –

(a) make recommendations as to whether an adjustments budget is necessary; and

(b) recommend revised projections for revenue and expenditure to the extent that this may be necessary.

Thereafter, the mayor must, in terms of Section 54(1) of the act:

(a) Consider the report;

(b) Check whether the municipality's approved budget is implemented in accordance with the service delivery and budget implementation plan;

(c) Consider and, if necessary, make any revisions to the service delivery and budget implementation plan, provided that revisions to the service delivery targets and performance indicators in the plan may only be made with the approval of the council following approval of an adjustments budget;

(d) Issue any appropriate instructions to the accounting officer to ensure-

- (i) That the budget is implemented in accordance with the service delivery and budget implementation plan; and
- (ii) That spending of funds and revenue collection proceed in accordance with the budget;

(e) Identify any financial problems facing the municipality, including any emerging or impending financial problems; and

(f) Submit the report to the council by 31 January of each year.

The following regulations of the Local Government: Municipal Finance Management Act  
Municipal Budget and Reporting Regulations are relevant:

33. Format of a mid-year budget and performance assessment.—A mid-year budget and performance assessment of a municipality referred to in section 72 of the Act must be in the format specified in Schedule C and include all the required tables, charts and explanatory information, taking into account any guidelines issued by the Minister in terms of section 168 (1) of the Act.<sup>19</sup>
34. Publication of mid-year budget and performance assessments. —
- (1) Within five working days of 25 January each year the municipal manager must make the mid-year budget and performance assessment public by placing it on the municipal website.
- (2) The municipal manager must make public any other information that the municipal council considers appropriate to facilitate public awareness of the mid-year budget and performance assessment, including—
- (a) summaries in alternate languages predominant in the community; and
  - (b) information relevant to each ward in the municipality.
35. Submission of mid-year budget and performance assessments. —The municipal manager must submit to the National Treasury and the relevant provincial treasury, in both printed and electronic form—
- (a) the mid-year budget and performance assessment by 25 January of each year; and
  - (b) any other information relating to the mid-year budget and performance assessment as may be required by the National Treasury.

# **PART 1 - IN-YEAR REPORT**

## **Mayors Report**

Speaker  
Deputy Executive Mayor  
Members of the Mayoral Committee  
Aldermen  
Councillors

It is my privilege to present to you Mid-Year Budget Statement and Performance Assessment Report for the six months 1 July 2024 to 31 December 2024.

The collection rate of 76% remains a concern. The credit control must be amended to improve debt collection in areas where Eskom distribute electricity.

The spending on capital projects remains a challenge. Only 23% was spent during the first six months of the financial year. Steps will be implemented to speed up service delivery. The major contributor to the low spending is the Upgrade of the Ceres Substation.

Other expenditure patterns remain within budgeted amounts and no unauthorised or unforeseen or unavoidable expenditure was observed. Overtime and standby expenditure remain a challenge. This expenditure is however a direct consequence of after-hours service delivery and it remains a challenge to manage when one weighs it up against the much needed services required by the Witzenberg community.

An adjustment budget will be compiled and submitted to Council for consideration due to operational requirements and amendments to allocations to Witzenberg Municipality as per the Provincial and National Adjustment Budgets.

The following table provides the details on the audit outcomes for the 2023/24 financial year with the proposed correctives steps:

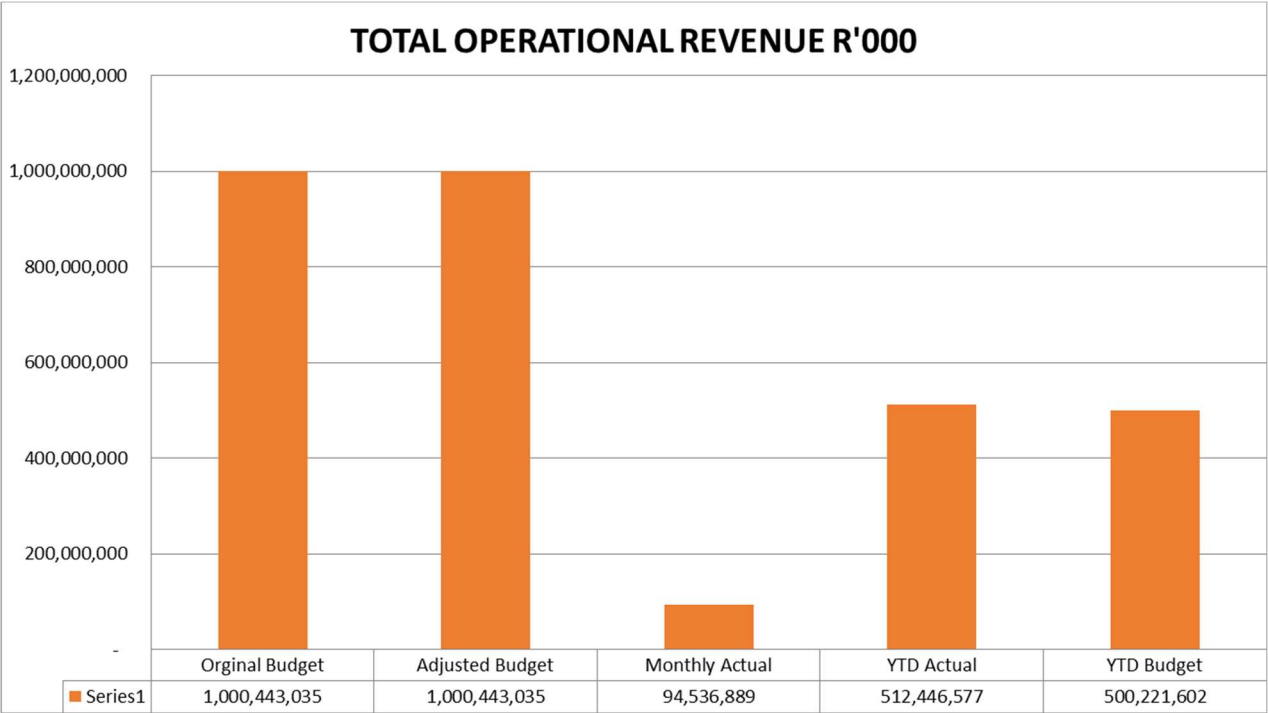
Auditor-General Report on Financial Performance 2023/2024	
Status of the audit report:	Unqualified
Issue raised	Corrective step implemented
<u>Emphasis of matter:</u>	
<u>Material impairments</u>	
As disclosed in note 3 to the financial statements, the municipality provided for an impairment of R211,6 million (2022-23: R310,5 million) on receivables from exchange transactions amounting to R344,9 million (2022-23: R392 million).	A report on installation of water management devices and other improvements in the application of the credit control policy will be submitted to council for consideration in 2025.
As disclosed in note 4 to the financial statements, the municipality provided for an impairment of R53.3 million (2022-23: R49,6 million) on receivables from non-exchange transactions amounting to R62,1 million (2022-23: R53,1 million)	
<u>Restatement of corresponding figures</u>	
As disclosed in note 37 to the financial statements, the corresponding figures for 30 June 2023 have been restated as a result of errors in the financial statements of the municipality at, and for the year ended 30 June 2024.	None

  
**COUNCILLOR TREVOR ABRAHAMS**  
**EXECUTIVE MAYOR**

# Resolution

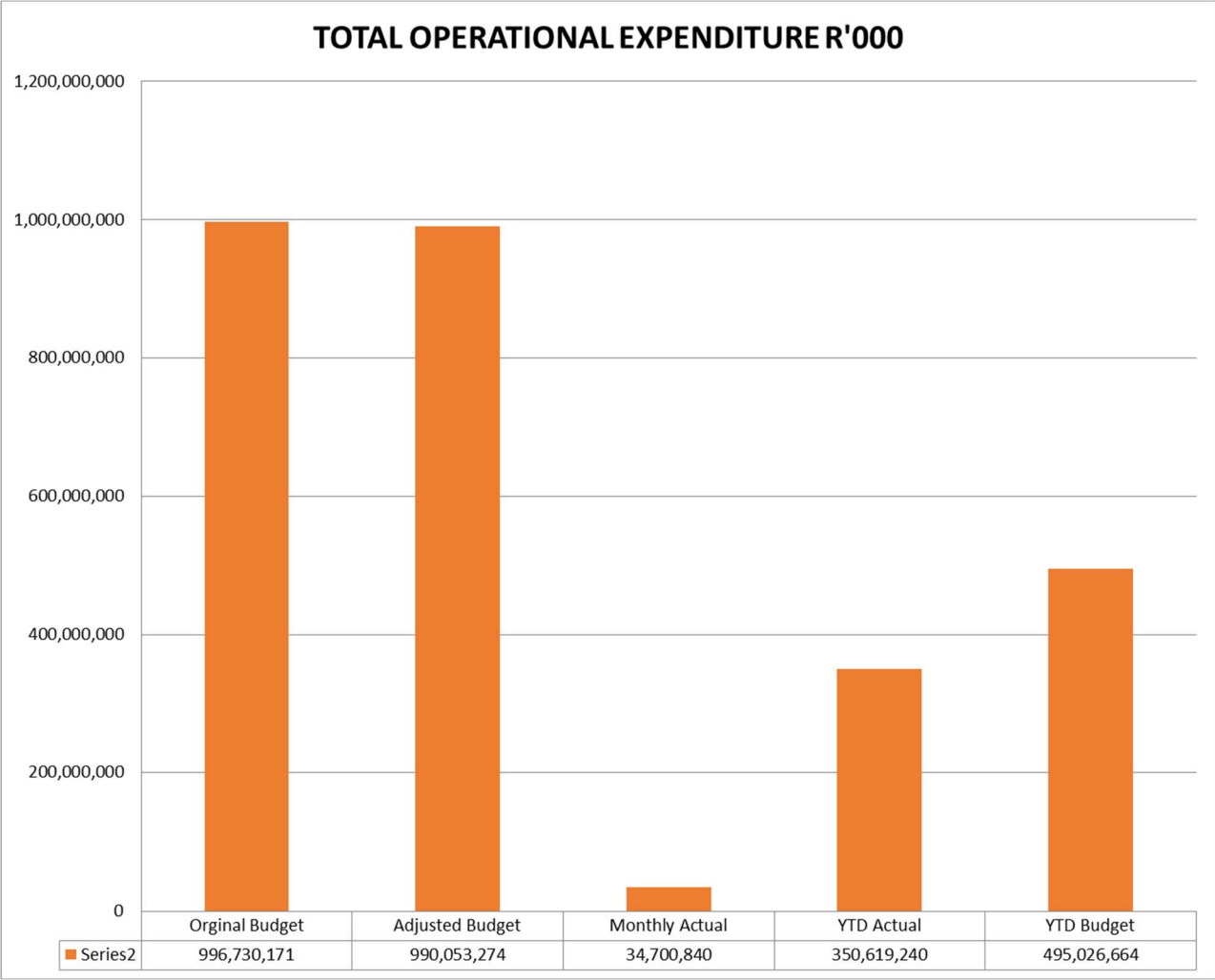
It is recommended that council take cognisance of the mid-year budget and performance assessment for the period 1 July 2024 to 31 December 2024.

## Executive Summary

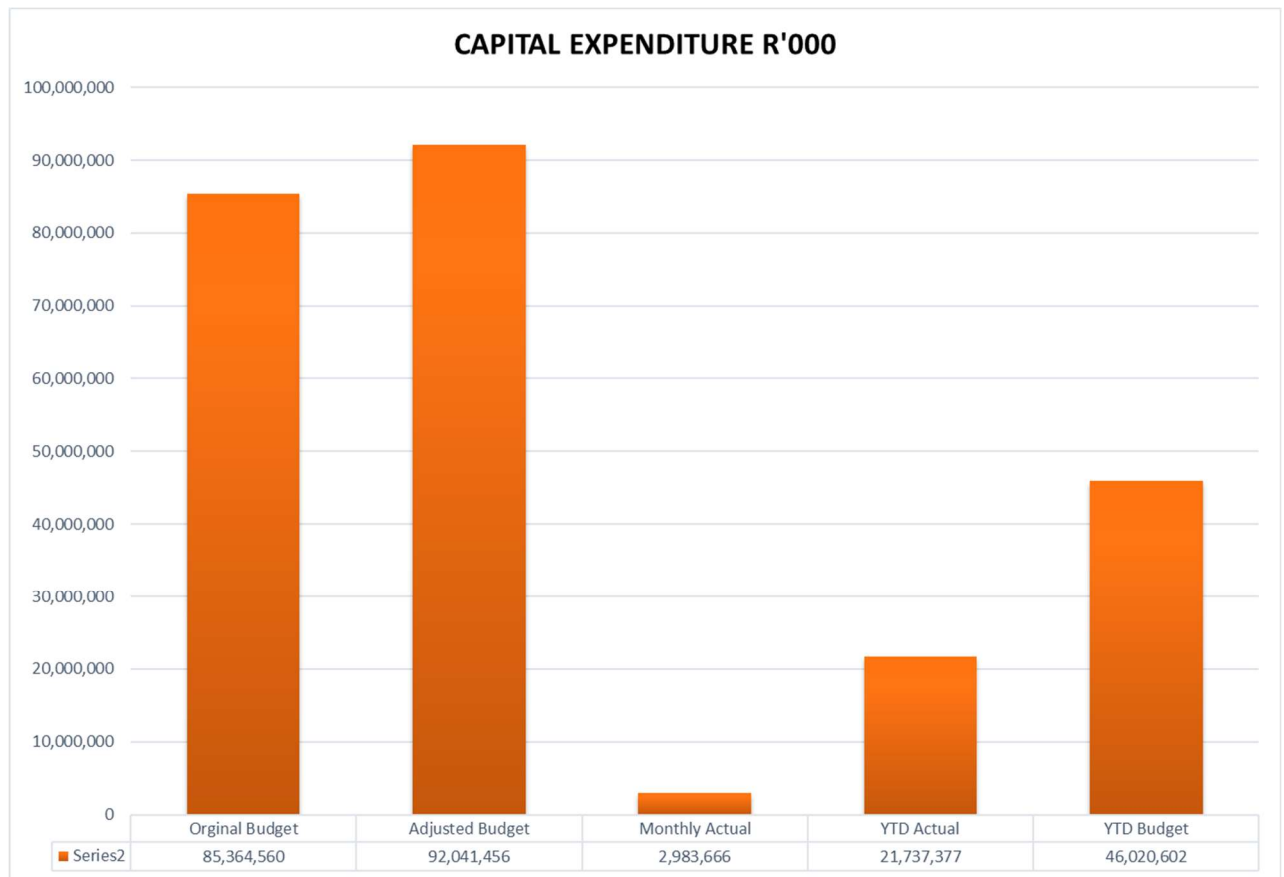


For the period 1 July 2024 to 31 December 2024, 51.22% of the budgeted operational revenue was raised.





For the period 1 July 2024 to 31 December 2024, 35.41% of the budgeted operational expenditure was incurred.



For the period 1 July 2024 to 31 December 2024, 23.62% of the budgeted capital expenditure was incurred. Steps will be implemented to ensure faster spending of the capital budget.

## In-year budget statement tables

The following table provides a summary of the financial performance and financial position of the municipality on 31 December 2024.

**WC022 Witzenberg - Table C1 Monthly Budget Statement Summary - M06 December**

Description	2023/24	Budget Year 2024/25							
	Audited Outcome	Original Budget	Adjusted Budget	Monthly Actual	YearTD Actual	YearTD Budget	YTD Variance	YTD Variance %	Full Year Forecast
<b>R thousands</b>									
<b>Financial Performance</b>									
Property rates	101,317	113,495	113,495	5,740	73,012	56,748	16,265	29%	113,495
Service charges	528,792	565,288	565,288	31,113	271,121	282,644	(11,523)	-4%	565,288
Investment revenue	22,019	22,444	22,444	1,431	10,185	11,222	(1,037)	-9%	22,444
Transfers and subsidies - Operational	179,020	196,213	196,213	43,535	113,853	98,106	15,747	16%	196,213
Other own revenue	93,594	67,446	67,446	12,718	44,275	33,723	10,551	31%	67,446
<b>Total Revenue (excluding capital transfers and</b>	<b>924,741</b>	<b>964,887</b>	<b>964,887</b>	<b>94,537</b>	<b>512,447</b>	<b>482,443</b>	<b>30,003</b>	<b>6%</b>	<b>964,887</b>
Employee costs	242,378	277,558	277,811	22,237	133,748	138,905	(5,157)	-4%	277,811
Remuneration of Councillors	11,447	12,311	12,311	972	6,156	6,156	1	0%	12,311
Depreciation and amortisation	34,241	54,219	54,219	-	21	27,109	(27,088)	-100%	54,219
Interest	5,299	10,233	10,233	-	-	5,117	(5,117)	-100%	10,233
Inventory consumed and bulk purchases	347,330	401,186	400,322	2,478	144,954	200,161	(55,207)	-28%	400,322
Transfers and subsidies	36,338	37,116	37,126	267	5,999	18,563	(12,564)	-68%	37,126
Other expenditure	189,554	204,107	198,032	8,747	59,740	99,016	(39,276)	-40%	198,032
<b>Total Expenditure</b>	<b>866,587</b>	<b>996,730</b>	<b>990,053</b>	<b>34,701</b>	<b>350,619</b>	<b>495,027</b>	<b>(144,407)</b>	<b>-29%</b>	<b>990,053</b>
<b>Surplus/(Deficit)</b>	<b>58,154</b>	<b>(31,844)</b>	<b>(25,167)</b>	<b>59,836</b>	<b>161,827</b>	<b>(12,583)</b>	<b>174,411</b>	<b>-1386%</b>	<b>(25,167)</b>
Transfers and subsidies - capital (monetary allocations)	36,536	35,557	35,557	-	-	17,778	(17,778)	-100%	35,557
Transfers and subsidies - capital (in-kind)	-	-	-	-	-	-	-	-	-
<b>Surplus/(Deficit) after capital transfers &amp; contributions</b>	<b>94,691</b>	<b>3,713</b>	<b>10,390</b>	<b>59,836</b>	<b>161,827</b>	<b>5,195</b>	<b>156,632</b>	<b>3015%</b>	<b>10,390</b>
Share of surplus/ (deficit) of associate	-	-	-	-	-	-	-	-	-
Intercompany/Parent subsidiary transactions	-	-	-	-	-	-	-	-	-
<b>Surplus/ (Deficit) for the year</b>	<b>94,691</b>	<b>3,713</b>	<b>10,390</b>	<b>59,836</b>	<b>161,827</b>	<b>5,195</b>	<b>156,632</b>	<b>3015%</b>	<b>10,390</b>
<b>Capital expenditure &amp; funds sources</b>									
<b>Capital expenditure</b>	<b>86,610</b>	<b>85,365</b>	<b>92,041</b>	<b>2,984</b>	<b>21,737</b>	<b>46,021</b>	<b>(24,283)</b>	<b>-53%</b>	<b>92,041</b>
Capital transfers recognised	37,926	39,880	39,880	2,311	9,516	19,940	(10,424)	-52%	39,880
Borrowing	1,460	25,000	25,000	-	555	12,500	(11,945)	-96%	25,000
Internally generated funds	43,815	20,485	27,161	672	11,667	13,581	(1,914)	-14%	27,161
<b>Total sources of capital funds</b>	<b>83,202</b>	<b>85,365</b>	<b>92,041</b>	<b>2,984</b>	<b>21,737</b>	<b>46,021</b>	<b>(24,283)</b>	<b>-53%</b>	<b>92,041</b>
<b>Financial position</b>									
Total current assets	380,735	362,903	356,892		453,495				356,892
Total non current assets	1,149,836	1,138,148	1,144,825		1,112,763				1,144,825
Total current liabilities	143,975	186,734	180,693		169,705				180,693
Total non current liabilities	124,036	181,358	181,368		131,397				181,368
<b>Community wealth/Equity</b>	<b>1,262,561</b>	<b>1,132,959</b>	<b>1,132,959</b>		<b>960,328</b>				<b>1,132,959</b>
<b>Cash flows</b>									
Net cash from (used) operating	36,411	74,112	74,112	32,284	53,780	33,994	(19,785)	-58%	935,249
Net cash from (used) investing	(76,243)	(85,365)	(92,041)	(3,435)	(24,872)	46,021	70,892	154%	92,041
Net cash from (used) financing	275	25,000	25,000	27	222	12,500	12,278	98%	25,000
<b>Cash/cash equivalents at the month/year end</b>	<b>187,245</b>	<b>231,342</b>	<b>224,665</b>	<b>-</b>	<b>216,365</b>	<b>310,109</b>	<b>93,744</b>	<b>30%</b>	<b>1,239,526</b>
<b>Debtors &amp; creditors analysis</b>	<b>0-30 Days</b>	<b>31-60 Days</b>	<b>61-90 Days</b>	<b>91-120 Days</b>	<b>121-150 Dys</b>	<b>151-180 Dys</b>	<b>181 Dys-1 Yr</b>	<b>Over 1Yr</b>	<b>Total</b>
<b>Debtors Age Analysis</b>									
Total By Income Source	12,800	8,217	7,198	13,247	44,693	5,265	57,752	234,394	383,565
<b>Creditors Age Analysis</b>									
Total Creditors	482	3	23	-	-	-	-	-	507

The following table provides detail of revenue and expenditure according to the international standard classification.

WC022 Witzenberg - Table C2 Monthly Budget Statement - Financial Performance (functional classification) - M06 December										
Description	Ref	2023/24	Budget Year 2024/25							
R thousands		Audited Outcome	Original Budget	Adjusted Budget	Monthly Actual	YearTD Actual	YearTD Budget	YTD Variance	YTD Variance	Full Year Forecast
Revenue - Functional										
Governance and administration		150,655	153,789	153,789	8,104	89,207	76,895	12,312	16%	153,789
Executive and council		28	31	31	3	16	15	1	5%	31
Finance and administration		150,628	153,758	153,758	8,101	89,191	76,879	12,312	16%	153,758
Internal audit		-	-	-	-	-	-	-	-	-
Community and public safety		221,762	218,327	218,327	52,742	135,358	109,163	26,195	24%	218,327
Community and social services		149,009	158,917	158,917	49,773	115,994	79,458	36,536	46%	158,917
Sport and recreation		9,728	7,820	7,820	468	3,116	3,910	(794)	-20%	7,820
Public safety		24,388	16,654	16,654	2,483	11,130	8,327	2,803	34%	16,654
Housing		38,637	34,936	34,936	19	5,118	17,468	(12,350)	-71%	34,936
Health		-	-	-	-	-	-	-	-	-
Economic and environmental services		21,432	4,338	4,338	280	1,276	2,169	(893)	-41%	4,338
Planning and development		4,663	3,016	3,016	280	1,249	1,508	(260)	-17%	3,016
Road transport		15,837	1,311	1,311	-	27	656	(628)	-96%	1,311
Environmental protection		932	11	11	-	-	5	(5)	-100%	11
Trading services		567,329	623,849	623,849	33,410	286,505	311,924	(25,420)	-8%	623,849
Energy sources		373,511	430,868	430,868	23,188	180,104	215,434	(35,330)	-16%	430,868
Water management		66,833	95,225	95,225	3,423	29,626	47,613	(17,986)	-38%	95,225
Waste water management		83,087	56,602	56,602	3,431	56,101	28,301	27,800	98%	56,602
Waste management		43,898	41,154	41,154	3,368	20,674	20,577	97	0%	41,154
Other	4	100	139	139	0	101	70	31	44%	139
Total Revenue - Functional	2	961,278	1,000,443	1,000,443	94,537	512,447	500,222	12,225	2%	1,000,443
Expenditure - Functional										
Governance and administration		117,071	161,917	162,522	10,801	70,471	81,261	(10,790)	-13%	162,522
Executive and council		29,071	32,064	32,401	2,112	14,042	16,200	(2,159)	-13%	32,401
Finance and administration		83,998	124,776	125,044	8,406	54,641	62,522	(7,881)	-13%	125,044
Internal audit		4,002	5,078	5,078	283	1,788	2,539	(751)	-30%	5,078
Community and public safety		151,016	176,506	175,189	9,836	60,141	87,595	(27,454)	-31%	175,189
Community and social services		31,449	36,104	35,958	2,455	14,960	17,979	(3,019)	-17%	35,958
Sport and recreation		38,015	42,561	42,494	3,371	16,590	21,247	(4,657)	-22%	42,494
Public safety		42,724	56,942	55,809	3,558	20,845	27,904	(7,059)	-25%	55,809
Housing		38,829	40,899	40,929	452	7,745	20,465	(12,720)	-62%	40,929
Health		-	-	-	-	-	-	-	-	-
Economic and environmental services		39,351	51,243	46,842	3,201	15,618	23,421	(7,803)	-33%	46,842
Planning and development		13,433	16,351	16,447	1,388	7,382	8,224	(842)	-10%	16,447
Road transport		23,305	29,657	25,133	1,585	7,171	12,567	(5,396)	-43%	25,133
Environmental protection		2,613	5,235	5,261	227	1,066	2,631	(1,565)	-59%	5,261
Trading services		558,047	606,005	604,461	10,613	203,888	302,230	(98,342)	-33%	604,461
Energy sources		368,738	428,398	428,391	3,191	153,051	214,196	(61,144)	-29%	428,391
Water management		68,556	55,909	55,140	2,059	17,058	27,570	(10,512)	-38%	55,140
Waste water management		59,365	45,046	44,646	2,633	13,195	22,323	(9,128)	-41%	44,646
Waste management		61,387	76,652	76,284	2,729	20,584	38,142	(17,558)	-46%	76,284
Other		1,102	1,059	1,039	250	500	519	(19)	-4%	1,039
Total Expenditure - Functional	3	866,587	996,730	990,053	34,701	350,619	495,027	(144,407)	-29%	990,053
Surplus/ (Deficit) for the year		94,691	3,713	10,390	59,836	161,827	5,195	156,632	3015%	10,390

The table provides detail of revenue and expenditure according to municipal votes.

WC022 Witzenberg - Table C3 Monthly Budget Statement - Financial Performance (revenue and expenditure by municipal vote) - M06 December										
Vote Description	Ref	2023/24	Budget Year 2024/25							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly Actual	YearTD Actual	YearTD Budget	YTD Variance	YTD Variance %	Full Year Forecast
R thousands										
Revenue by Vote	1									
Vote 1 - Financial Services		147,595	149,934	149,934	7,875	87,671	74,967	12,704	16.9%	149,934
Vote 2 - Community Services		202,772	201,946	201,946	50,278	124,431	100,973	23,459	23.2%	201,946
Vote 3 - Corporate Services		22,619	17,495	17,495	2,483	11,232	8,748	2,485	28.4%	17,495
Vote 4 - Technical Services		586,545	629,366	629,366	33,855	288,771	314,683	(25,911)	-8.2%	629,366
Vote 5 - Municipal Manager		1,746	1,702	1,702	46	340	851	(511)	-60.0%	1,702
Total Revenue by Vote	2	961,278	1,000,443	1,000,443	94,537	512,447	500,222	12,225	2.4%	1,000,443
Expenditure by Vote	1									
Vote 1 - Financial Services		31,157	61,135	61,100	3,720	24,764	30,550	(5,786)	-18.9%	61,100
Vote 2 - Community Services		124,415	141,841	141,769	7,536	46,683	70,884	(24,201)	-34.1%	141,769
Vote 3 - Corporate Services		98,508	124,911	124,009	8,604	52,331	62,005	(9,673)	-15.6%	124,009
Vote 4 - Technical Services		595,423	649,300	643,225	13,493	218,784	321,613	(102,829)	-32.0%	643,225
Vote 5 - Municipal Manager		15,442	19,542	19,950	1,348	8,058	9,975	(1,917)	-19.2%	19,950
Total Expenditure by Vote	2	864,945	996,730	990,053	34,701	350,619	495,027	(144,407)	-29.2%	990,053
Surplus/ (Deficit) for the year	2	96,333	3,713	10,390	59,836	161,827	5,195	156,632	3015.1%	10,390

The table provides detail of revenue according to source and expenditure according to type.

**WC022 Witzenberg - Table C4 Monthly Budget Statement - Financial Performance (revenue and expenditure) - M06 December**

Description	Ref	2023/24	Budget Year 2024/25							
R thousands		Audited Outcome	Original Budget	Adjusted Budget	Monthly Actual	YearTD Actual	YearTD Budget	YTD Variance	YTD Variance	Full Year Forecast
Revenue									%	
Exchange Revenue		606,675	629,318	629,318	42,535	311,724	314,659	(2,936)	-1%	629,318
Service charges - Electricity		371,022	431,223	431,223	23,096	179,747	215,612	(35,865)	-17%	431,223
Service charges - Water		48,337	49,359	49,359	2,628	23,836	24,679	(843)	-3%	49,359
Service charges - Waste Water Management		75,250	50,932	50,932	2,542	49,965	25,466	24,499	96%	50,932
Service charges - Waste management		34,183	33,774	33,774	2,846	17,573	16,887	686	4%	33,774
Sale of Goods and Rendering of Services		14,484	5,536	5,536	6,717	9,682	2,768	6,914	250%	5,536
Agency services		4,739	4,684	4,684	593	2,585	2,342	243	10%	4,684
Interest		—	11	11	—	—	5	(5)	-100%	11
Interest earned from Receivables		28,557	23,549	23,549	2,210	15,188	11,775	3,414	29%	23,549
Interest earned from Current and Non Current Assets		22,019	22,444	22,444	1,431	10,185	11,222	(1,037)	-9%	22,444
Rent on Land		—	27	27	—	—	14	(14)	-100%	27
Rental from Fixed Assets		5,038	6,015	6,015	378	2,477	3,008	(531)	-18%	6,015
Operational Revenue		3,046	1,764	1,764	94	485	882	(397)	-45%	1,764
Non-Exchange Revenue		318,067	335,568	335,568	52,002	200,723	167,784	32,939	20%	335,568
Property rates		101,317	113,495	113,495	5,740	73,012	56,748	16,265	29%	113,495
Surcharges and Taxes		9,122	5,501	5,501	148	1,600	2,751	(1,150)	-42%	5,501
Fines, penalties and forfeits		20,634	11,254	11,254	1,796	8,067	5,627	2,440	43%	11,254
Licence and permits		1,183	2,444	2,444	87	526	1,222	(695)	-57%	2,444
Transfer and subsidies - Operational		179,020	196,213	196,213	43,535	113,853	98,106	15,747	16%	196,213
Interest		4,091	3,566	3,566	422	2,447	1,783	664	37%	3,566
Operational Revenue		2,991	3,095	3,095	273	1,216	1,548	(332)	-21%	3,095
Gains on disposal of Assets		(291)	—	—	—	—	—	—	—	—
Total Revenue (excluding capital transfers and		924,741	964,887	964,887	94,537	512,447	482,443	30,003	6%	964,887
Expenditure By Type										
Employee related costs		242,378	277,558	277,811	22,237	133,748	138,905	(5,157)	-4%	277,811
Remuneration of councillors		11,447	12,311	12,311	972	6,156	6,156	1	0%	12,311
Bulk purchases - electricity		324,086	375,258	375,258	627	134,425	187,629	(53,204)	-28%	375,258
Inventory consumed		23,245	25,929	25,064	1,851	10,529	12,532	(2,003)	-16%	25,064
Debt impairment		(75,887)	62,758	62,758	—	14,553	31,379	(16,826)	-54%	62,758
Depreciation and amortisation		34,241	54,219	54,219	—	21	27,109	(27,088)	-100%	54,219
Interest		5,299	10,233	10,233	—	—	5,117	(5,117)	-100%	10,233
Contracted services		55,684	75,234	69,654	4,542	18,420	34,827	(16,407)	-47%	69,654
Transfers and subsidies		36,338	37,116	37,126	267	5,999	18,563	(12,564)	-68%	37,126
Irrecoverable debts written off		159,168	2,131	2,131	4	34	1,065	(1,031)	-97%	2,131
Operational costs		49,897	60,487	59,993	4,201	26,733	29,996	(3,264)	-11%	59,993
Losses on Disposal of Assets		688	—	—	—	—	—	—	—	—
Other Losses		4	3,497	3,497	—	—	1,748	(1,748)	-100%	3,497
Total Expenditure		866,587	996,730	990,053	34,701	350,619	495,027	(144,407)	-29%	990,053
Surplus/(Deficit)		58,154	(31,844)	(25,167)	59,836	161,827	(12,583)	174,411	(0)	(25,167)
Transfers and subsidies - capital (monetary allocations)		36,536	35,557	35,557	—	—	17,778	(17,778)	(0)	35,557
Surplus/(Deficit) after capital transfers & contributions		94,691	3,713	10,390	59,836	161,827	5,195			10,390
Surplus/(Deficit) after income tax		94,691	3,713	10,390	59,836	161,827	5,195			10,390
Surplus/(Deficit) attributable to municipality		94,691	3,713	10,390	59,836	161,827	5,195			10,390
Surplus/ (Deficit) for the year		94,691	3,713	10,390	59,836	161,827	5,195			10,390

The table provides detail of capital expenditure according to municipal votes.

WC022 Witzenberg - Table C5 Monthly Budget Statement - Capital Expenditure (municipal vote, functional classification and funding) - M06 December										
Vote Description	Ref	2023/24	Budget Year 2024/25							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly Actual	YearTD Actual	YearTD Budget	YTD Variance	YTD Variance %	Full Year Forecast
<b>R thousands</b>	1									
<b>Multi-Year expenditure appropriation</b>	2									
Vote 1 - Financial Services		3,366	100	200	–	–	100	(100)	-100%	200
Vote 2 - Community Services		881	350	350	–	18	175	(157)	-90%	350
Vote 4 - Technical Services		32,776	18,937	19,358	1,328	5,240	9,679	(4,439)	-46%	19,358
Vote 5 - Municipal Manager		–	66	66	–	9	33	(24)	-73%	66
<b>Total Capital Multi-year expenditure</b>	4,7	<b>37,023</b>	<b>19,453</b>	<b>19,975</b>	<b>1,328</b>	<b>5,267</b>	<b>9,987</b>	<b>(4,720)</b>	<b>-47%</b>	<b>19,975</b>
<b>Single Year expenditure appropriation</b>	2									
Vote 1 - Financial Services		530	30	30	–	1	15	(14)	-91%	30
Vote 2 - Community Services		5,550	1,780	1,781	23	100	891	(790)	-89%	1,781
Vote 3 - Corporate Services		1,712	760	1,151	24	186	576	(389)	-68%	1,151
Vote 4 - Technical Services		41,795	63,311	69,075	1,608	16,182	34,537	(18,355)	-53%	69,075
Vote 5 - Municipal Manager		–	30	30	–	–	15	(15)	-100%	30
<b>Total Capital single-year expenditure</b>	4	<b>49,587</b>	<b>65,911</b>	<b>72,067</b>	<b>1,656</b>	<b>16,470</b>	<b>36,033</b>	<b>(19,563)</b>	<b>-54%</b>	<b>72,067</b>
<b>Total Capital Expenditure</b>	3	<b>86,610</b>	<b>85,365</b>	<b>92,041</b>	<b>2,984</b>	<b>21,737</b>	<b>46,021</b>	<b>(24,283)</b>	<b>-53%</b>	<b>92,041</b>

The table provides detail of capital expenditure according to the international standards.

WC022 Witzenberg - Table C5 Monthly Budget Statement - Capital Expenditure (municipal vote, functional classification and funding) - M06 December									
Vote Description	Ref	2023/24	Budget Year 2024/25						
		Audited Outcome	Original Budget	Adjusted Budget	Monthly Actual	YearTD Actual	YearTD Budget	YTD Variance	YTD Variance %
R thousands	1								
<b>Capital Expenditure - Functional Classification</b>									
<i>Governance and administration</i>		9,033	2,196	2,688	60	289	1,344	(1,055)	-79%
Executive and council		124	216	265	—	80	132	(52)	-40%
Finance and administration		8,808	1,980	2,423	60	209	1,212	(1,003)	-83%
<b>Community and public safety</b>		6,252	2,300	2,301	23	112	1,151	(1,038)	-90%
Community and social services		58	1,100	1,100	—	—	550	(550)	-100%
Sport and recreation		3,224	650	651	23	94	326	(231)	-71%
Public safety		2,838	550	550	—	18	275	(257)	-93%
Housing		132	—	—	—	—	—	—	—
<b>Economic and environmental services</b>		32,934	7,367	11,891	133	8,692	5,945	2,746	46%
Planning and development		828	200	200	133	133	100	33	33%
Road transport		32,107	7,167	11,691	—	8,559	5,845	2,714	46%
<b>Trading services</b>		38,390	73,501	75,162	2,767	12,644	37,581	(24,936)	-66%
Energy sources		9,959	31,352	31,359	—	1,653	15,679	(14,027)	-89%
Water management		10,426	25,606	25,860	1,238	5,892	12,930	(7,038)	-54%
Waste water management		4,669	16,343	17,256	1,328	4,622	8,628	(4,006)	-46%
Waste management		13,337	200	687	201	478	344	135	39%
<b>Total Capital Expenditure - Functional Classification</b>	3	86,610	85,365	92,041	2,984	21,737	46,021	(24,283)	-53%
<b>Funded by:</b>									
National Government		21,847	37,504	37,504	2,311	9,516	18,752	(9,237)	-49%
Provincial Government		14,214	1,941	1,941	—	—	970	(970)	-100%
District Municipality		1,644	435	435	—	—	217	(217)	-100%
Transfers and subsidies - capital (monetary allocations) (Nat / Prov Departm Agencies, Households, Non-profit Institutions, Private Enterprises, Public Corporations, Higher Educ Institutions)		222	—	—	—	—	—	—	—
<b>Transfers recognised - capital</b>		37,926	39,880	39,880	2,311	9,516	19,940	(10,424)	-52%
<b>Borrowing</b>	6	1,460	25,000	25,000	—	555	12,500	(11,945)	-96%
<b>Internally generated funds</b>		43,815	20,485	27,161	672	11,667	13,581	(1,914)	-14%
<b>Total Capital Funding</b>	7	83,202	85,365	92,041	2,984	21,737	46,021	(24,283)	-53%



The table provides detail of the municipality's financial position as at period end.

WC022 Witzenberg - Table C6 Monthly Budget Statement - Financial Position - M06 December						
Description	Ref	2023/24	Budget Year 2024/25			
		Audited Outcome	Original Budget	Adjusted Budget	YearTD Actual	Full Year Forecast
<b>R thousands</b>						
<b>ASSETS</b>	1					
<b>Current assets</b>						
Cash and cash equivalents		187,245	227,306	220,629	218,721	220,629
Trade and other receivables from exchange transactions		123,373	68,636	68,636	40,161	68,636
Receivables from non-exchange transactions		31,639	49,234	49,234	44,586	49,234
Current portion of non-current receivables		—	—	—	—	—
Inventory		27,362	9,181	9,847	20,878	9,847
VAT		—	6,836	6,836	126,104	6,836
Other current assets		11,117	1,709	1,709	3,045	1,709
<b>Total current assets</b>		<b>380,735</b>	<b>362,903</b>	<b>356,892</b>	<b>453,495</b>	<b>356,892</b>
<b>Non current assets</b>						
Investments		—	—	—	—	—
Investment property		41,920	40,610	40,610	41,678	40,610
Property, plant and equipment		1,106,309	1,094,459	1,100,853	1,068,175	1,100,853
Biological assets		—	—	—	—	—
Living and non-living resources		—	—	—	—	—
Heritage assets		550	550	550	550	550
Intangible assets		1,058	2,529	2,812	2,360	2,812
Trade and other receivables from exchange transactions		—	—	—	—	—
Non-current receivables from non-exchange transactions		—	—	—	—	—
Other non-current assets		—	—	—	—	—
<b>Total non current assets</b>		<b>1,149,836</b>	<b>1,138,148</b>	<b>1,144,825</b>	<b>1,112,763</b>	<b>1,144,825</b>
<b>TOTAL ASSETS</b>		<b>1,530,572</b>	<b>1,501,051</b>	<b>1,501,717</b>	<b>1,566,257</b>	<b>1,501,717</b>
<b>LIABILITIES</b>						
<b>Current liabilities</b>						
Bank overdraft		—	—	—	—	—
Financial liabilities		—	(3,330)	(3,330)	36	(3,330)
Consumer deposits		9,739	12,158	12,158	(9,600)	12,158
Trade and other payables from exchange transactions		85,603	110,941	104,900	(25,352)	104,900
Trade and other payables from non-exchange transactions		—	3,129	3,129	67,882	3,129
Provision		35,611	45,567	45,567	23,849	45,567
VAT		4,566	18,269	18,269	112,890	18,269
Other current liabilities		8,455	—	—	—	—
<b>Total current liabilities</b>		<b>143,975</b>	<b>186,734</b>	<b>180,693</b>	<b>169,705</b>	<b>180,693</b>
<b>Non current liabilities</b>						
Financial liabilities		—	25,645	25,655	490	25,655
Provision		52,331	77,712	77,712	58,836	77,712
Long term portion of trade payables		—	—	—	—	—
Other non-current liabilities		71,705	78,001	78,001	72,071	78,001
<b>Total non current liabilities</b>		<b>124,036</b>	<b>181,358</b>	<b>181,368</b>	<b>131,397</b>	<b>181,368</b>
<b>TOTAL LIABILITIES</b>		<b>268,011</b>	<b>368,091</b>	<b>362,061</b>	<b>301,102</b>	<b>362,061</b>
<b>NET ASSETS</b>	2	<b>1,262,561</b>	<b>1,132,959</b>	<b>1,139,656</b>	<b>1,265,155</b>	<b>1,139,656</b>
<b>COMMUNITY WEALTH/EQUITY</b>						
Accumulated Surplus/(Deficit)		1,251,395	1,120,420	1,120,420	983,690	1,120,420
Reserves and funds		11,166	12,540	12,540	(23,362)	12,540
Other		—	—	—	—	—
<b>TOTAL COMMUNITY WEALTH/EQUITY</b>	2	<b>1,262,561</b>	<b>1,132,959</b>	<b>1,132,959</b>	<b>960,328</b>	<b>1,132,959</b>

The cash flows for the year to date are as follows:

WC022 Witzenberg - Table C7 Monthly Budget Statement - Cash Flow - M06 December										
Description	Ref	2023/24	Budget Year 2024/25							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly Actual	YearTD Actual	YearTD Budget	YTD Variance	YTD Variance %	Full Year Forecast
<b>CASH FLOW FROM OPERATING ACTIVITIES</b>	1									
<b>Receipts</b>										
Property rates		102,509	103,281	103,281	4,108	64,228	51,640	12,588	24%	103,281
Service charges		494,505	602,900	602,900	24,273	220,286	301,450	(81,164)	-27%	602,900
Other revenue		-	17,029	17,029	1,147	5,608	8,515	(2,906)	-34%	17,029
Transfers and Subsidies - Operational		134,848	194,392	194,392	47,653	138,314	96,234	42,080	44%	194,392
Transfers and Subsidies - Capital		36,488	46,362	46,362	1,750	11,450	21,081	(9,631)	-46%	46,362
Interest		48,344	49,570	49,570	716	7,946	24,785	(16,839)	-68%	49,570
Dividends		-	-	-	-	-	-	-		-
<b>Payments</b>										
Suppliers and employees		(780,152)	(939,422)	(939,422)	(47,097)	(393,021)	(469,711)	(76,690)	16%	(78,285)
Interest		(132)	-	-	-	(0)	-	0	0%	-
Transfers and Subsidies		-	-	-	(267)	(1,031)	-	1,031	0%	-
<b>NET CASH FROM/(USED) OPERATING ACTIVITIES</b>		<b>36,411</b>	<b>74,112</b>	<b>74,112</b>	<b>32,284</b>	<b>53,780</b>	<b>33,994</b>	<b>(19,785)</b>	<b>-58%</b>	<b>935,249</b>
<b>CASH FLOWS FROM INVESTING ACTIVITIES</b>										
<b>Receipts</b>										
Proceeds on disposal of PPE		-	-	-	-	-	-	-		-
Decrease (increase) in non-current receivables		-	-	-	-	-	-	-		-
Decrease (increase) in non-current investments		-	-	-	-	-	-	-		-
<b>Payments</b>										
Capital assets		(76,243)	(85,365)	(92,041)	(3,435)	(24,872)	46,021	70,892	154%	92,041
<b>NET CASH FROM/(USED) INVESTING ACTIVITIES</b>		<b>(76,243)</b>	<b>(85,365)</b>	<b>(92,041)</b>	<b>(3,435)</b>	<b>(24,872)</b>	<b>46,021</b>	<b>70,892</b>	<b>154%</b>	<b>92,041</b>
<b>CASH FLOWS FROM FINANCING ACTIVITIES</b>										
<b>Receipts</b>										
Short term loans		-	-	-	-	-	-	-		-
Borrowing long term/refinancing		-	25,000	25,000	-	-	12,500	(12,500)	-100%	25,000
Increase (decrease) in consumer deposits		275	-	-	27	222	-	222	0%	-
<b>Payments</b>										
Repayment of borrowing		-	-	-	-	-	-	-		-
<b>NET CASH FROM/(USED) FINANCING ACTIVITIES</b>		<b>275</b>	<b>25,000</b>	<b>25,000</b>	<b>27</b>	<b>222</b>	<b>12,500</b>	<b>12,278</b>	<b>98%</b>	<b>25,000</b>
<b>NET INCREASE/ (DECREASE) IN CASH HELD</b>		<b>(39,557)</b>	<b>13,748</b>	<b>7,071</b>	<b>28,875</b>	<b>29,130</b>	<b>92,515</b>			<b>1,052,291</b>
Cash/cash equivalents at beginning:		226,802	217,594	217,594		187,235	217,594			187,235
Cash/cash equivalents at month/year end:		187,245	231,342	224,665		216,365	310,109			1,239,526

PART 2- SUPPORTING DOCUMENTATION

Debtors' analysis

WC022 Witzenberg - Supporting Table SC3 Monthly Budget Statement - aged debtors - M06 December														
Description	NT Code	Budget Year 2024/25										Total over 90 days	Actual Bad Debts Written Off against Debtors	Impairment - Bad Debts i.t.o Council Policy
		0-30 Days	31-60 Days	61-90 Days	91-120 Days	121-150 Dys	151-180 Dys	181 Dys-1 Yr	Over 1Yr	Total				
R thousands														
Debtors Age Analysis By Income Source														
Trade and Other Receivables from Exchange Transactions - Water	1200	4,973	2,434	2,167	1,809	1,915	1,556	13,745	58,084	86,682	77,109	-	-	
Trade and Other Receivables from Exchange Transactions - Electricity	1300	3,267	1,214	1,076	963	393	405	15,537	9,009	31,865	26,307	-	-	
Receivables from Non-exchange Transactions - Property Rates	1400	2,590	1,191	798	7,265	611	555	7,296	31,325	51,631	47,052	-	-	
Receivables from Exchange Transactions - Waste Water Management	1500	4,402	1,501	1,424	1,355	38,142	1,180	8,896	37,995	94,896	87,569	-	-	
Receivables from Exchange Transactions - Waste Management	1600	4,452	1,624	1,458	1,370	1,272	1,177	9,143	35,495	55,991	48,457	-	-	
Receivables from Exchange Transactions - Property Rental Debtors	1700	134	15	14	13	13	13	83	854	1,139	976	-	-	
Interest on Arrear Debtor Accounts	1810	1,197	175	213	431	2,306	343	2,761	60,137	67,564	65,978	-	-	
Recoverable unauthorised, irregular, fruitless and wasteful expenditure	1820	-	-	-	-	-	-	-	-	-	-	-	-	
Other	1900	(8,215)	63	45	40	40	36	292	1,495	(6,204)	1,902	-	-	
Total By Income Source	2000	12,800	8,217	7,198	13,247	44,693	5,265	57,752	234,394	383,565	355,350	-	-	
2023/24 - totals only														
Debtors Age Analysis By Customer Group														
Organs of State	2200	486	519	396	643	258	269	2,820	7,480	12,870	11,469	-	-	
Commercial	2300	(1,260)	1,631	1,025	3,879	39,315	403	15,321	27,727	88,041	86,646	-	-	
Households	2400	13,490	5,853	5,566	7,812	4,920	4,396	37,993	188,602	268,632	243,723	-	-	
Other	2500	84	215	210	913	200	198	1,618	10,585	14,023	13,513	-	-	
Total By Customer Group	2600	12,800	8,217	7,198	13,247	44,693	5,265	57,752	234,394	383,565	355,350	-	-	

# Investment portfolio analysis

WC022 Witzenberg - Supporting Table SC5 Monthly Budget Statement - investment portfolio - M06 December														
Investments by maturity Name of institution & investment ID	Ref	Period of Investment	Type of Investment	Capital Guarantee (Yes/ No)	Variable or Fixed interest rate	Interest Rate *	Commission Paid (Rands)	Commission Recipient	Expiry date of investment	Opening balance	Interest to be realised	Partial / Premature Withdrawal (4)	Investment Top Up	Closing Balance
R thousands		Yrs/Months												
Municipality														
ABSA Bank Ltd		7 Months	Call Investment	Yes	Yes	Yes	No	No	17/02/2025	46,529	362		-	46,891
First National Bank		3 Months	Call Investment	Yes	Yes	Yes	No	No	22/10/2024	(0)	-		-	(0)
Nedbank Ltd		4 Months	Call Investment	Yes	Yes	Yes	No	No	22/11/2024	41,006	219	(41,225)	-	-
Standard Bank of SA Ltd		4 Months	Call Investment	Yes	Yes	Yes	No	No	22/11/2024	41,016	221	(41,237)	-	-
ABSA Bank Ltd		3 Months	Call Investment	Yes	Yes	Yes	No	No	10/03/2025	-	123		24,000	24,123
Nedbank Ltd		3 Months	Call Investment	Yes	Yes	Yes	No	No	10/03/2025	-	119		24,000	24,119
First National Bank		3 Months	Call Investment	Yes	Yes	Yes	No	No	10/03/2025	-	119		24,000	24,119
	</													

# Allocation and grant receipts and expenditure

WC022 Witzenberg - Supporting Table SC6 Monthly Budget Statement - transfers and grant receipts - M06 December

Description	Ref	2023/24	Budget Year 2024/25							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly Actual	YearTD Actual	YearTD Budget	YTD Variance	YTD Variance %	Full Year Forecast
R thousands										
RECEIPTS:	1,2									
Operating Transfers and Grants										
National Government:		4,797	3,159	3,159	-	2,692	1,580	1,113	70.4%	3,159
Expanded Public Works Programme Integrated Grant for Municipalities [Schedule 5B]		3,247	1,559	1,559	-	1,092	780	313	40.1%	1,559
Local Government Financial Management Grant [Schedule 5B]		1,550	1,600	1,600	-	1,600	800	800	100.0%	1,600
Provincial Government:		34,087	45,527	45,527	(7,123)	5,081	21,802	(16,721)	-76.7%	45,527
OPEX PROV LIBRARY		-	10,683	10,683	(7,123)	-	5,342	(5,342)	-100.0%	10,683
OPEX PROV CDW		132	132	132	-	132	66	66	100.0%	132
OPEX PROV THUSONG		-	150	150	-	-	-	-	-	150
OPEX PROV MUN ACC AND CAP BUILDING		245	249	249	-	249	-	249	-	249
OPEX PROV FIN MAN SUPPORT		-	-	-	-	150	-	150	-	-
Specify (Add grant description)		250	150	150	-	-	-	-	-	150
OPEX PROV HOUSING IHHS DG		-	25,000	25,000	-	-	12,500	(12,500)	-100.0%	25,000
Specify (Add grant description)		33,460	-	-	-	4,550	-	4,550	-	-
Specify (Add grant description)		-	1,375	1,375	-	-	-	-	-	1,375
Specify (Add grant description)		-	7,788	7,788	-	-	3,894	(3,894)	-100.0%	7,788
District Municipality:		150	-	-	-	-	-	-	-	-
Specify (Add grant description)		150	-	-	-	-	-	-	-	-
Other grant providers:		2,763	-	-	-	2,476	-	2,476	-	-
Foreign Government and International Organisations		680	-	-	-	-	-	-	-	-
Private Enterprises		2,083	-	-	-	2,476	-	2,476	-	-
Total Operating Transfers and Grants	5	41,797	48,686	48,686	(7,123)	10,249	23,381	(13,132)	-56.2%	48,686
Capital Transfers and Grants										
National Government:		25,209	40,630	40,630	-	20,576	20,315	261	1.3%	40,630
Integrated National Electrification Programme (Municipal Grant) [Schedule 5B]		900	-	-	-	-	-	-	-	-
Municipal Infrastructure Grant [Schedule 5B]		24,309	25,630	25,630	-	12,576	12,815	(239)	-1.9%	25,630
Water Services Infrastructure Grant [Schedule 5B]		-	15,000	15,000	-	8,000	7,500	500	6.7%	15,000
Provincial Government:		16,559	2,232	2,232	-	700	766	(66)	-8.6%	2,232
Specify (Add grant description)		200	-	-	-	-	-	-	-	-
CAPEX PROV FIRE		1,658	-	-	-	-	-	-	-	-
Specify (Add grant description)		-	1,532	1,532	-	-	766	(766)	-100.0%	1,532
CAPEX PROV INFORMAL SETTLEMENT UPGRADING		-	700	700	-	700	-	700	-	700
CAPEX PROV MAIN ROADS		14,702	-	-	-	-	-	-	-	-
District Municipality:		672	-	-	-	-	-	-	-	-
CAPEX DISTRICT		600	-	-	-	-	-	-	-	-
CAPEX DISTRICT TRAFFIC SAFETY PROJECT		72	-	-	-	-	-	-	-	-
Other grant providers:		-	-	-	-	-	-	-	-	-
Total Capital Transfers and Grants	5	42,440	42,862	42,862	-	21,276	21,081	195	0.9%	42,862
TOTAL RECEIPTS OF TRANSFERS & GRANTS	5	84,237	91,548	91,548	(7,123)	31,525	44,462	(12,937)	-29.1%	91,548

# Expenditure on councillor allowances and employee benefits

WC022 Witzenberg - Supporting Table SC8 Monthly Budget Statement - councillor and staff benefits - M06 December

Woolie Witzberg - Supporting Table 006 Monthly Budget statement - Councillor and Staff Benefits - 1st December										
Summary of Employee and Councillor remuneration	Ref	2023/24	Budget Year 2024/25							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly Actual	YearTD Actual	YearTD Budget	YTD Variance	YTD Variance %	Full Year Forecast
R thousands		A	B	C						D
<b>Councillors (Political Office Bearers plus Other)</b>	1									
Basic Salaries and Wages		9,007	9,658	9,658	780	4,990	4,829	161	3%	9,658
Pension and UIF Contributions		1,339	1,422	1,422	109	671	711	(40)	-6%	1,422
Medical Aid Contributions		54	86	86	-	-	43	(43)	-100%	86
Motor Vehicle Allowance		-	0	0	-	-	-	-	-	0
Cellphone Allowance		1,048	1,146	1,146	83	496	573	(77)	-13%	1,146
Other benefits and allowances		-	0	0	-	-	-	-	-	0
<b>Sub Total - Councillors</b>			<b>11,447</b>	<b>12,311</b>	<b>12,311</b>	<b>972</b>	<b>6,156</b>	<b>6,156</b>	<b>1</b>	<b>0%</b>
<b>% increase</b>	4		<b>7.5%</b>	<b>7.5%</b>						<b>7.5%</b>
<b>Senior Managers of the Municipality</b>	3									
Basic Salaries and Wages		4,082	4,395	4,395	267	1,872	2,198	(326)	-15%	4,395
Pension and UIF Contributions		358	404	404	31	188	202	(14)	-7%	404
Medical Aid Contributions		32	9	9	-	-	5	(5)	-100%	9
Performance Bonus		803	890	890	-	452	445	7	2%	890
Motor Vehicle Allowance		1,316	1,115	1,115	67	583	557	25	5%	1,115
Cellphone Allowance		365	332	332	23	170	166	4	2%	332
Housing Allowances		33	57	57	-	-	29	(29)	-100%	57
Other benefits and allowances		45	61	61	0	1	31	(30)	-98%	61
<b>Sub Total - Senior Managers of Municipality</b>		<b>7,034</b>	<b>7,265</b>	<b>7,265</b>	<b>388</b>	<b>3,265</b>	<b>3,632</b>	<b>(367)</b>	<b>-10%</b>	<b>7,265</b>
<b>% increase</b>	4		<b>3.3%</b>	<b>3.3%</b>						<b>3.3%</b>
<b>Other Municipal Staff</b>										
Basic Salaries and Wages		141,863	157,900	158,097	13,466	77,177	79,049	(1,872)	-2%	158,097
Pension and UIF Contributions		23,199	26,552	26,602	2,093	12,309	13,301	(992)	-7%	26,602
Medical Aid Contributions		9,802	11,093	11,093	864	5,118	5,546	(428)	-8%	11,093
Overtime		23,267	27,792	27,796	1,836	11,682	13,898	(2,216)	-16%	27,796
Performance Bonus		10,640	12,510	12,510	1,016	5,807	6,255	(449)	-7%	12,510
Motor Vehicle Allowance		6,758	7,751	7,751	741	3,926	3,876	51	1%	7,751
Cellphone Allowance		690	1,018	1,018	72	391	509	(118)	-23%	1,018
Housing Allowances		1,166	1,427	1,427	99	604	713	(110)	-15%	1,427
Other benefits and allowances		6,819	7,829	7,829	665	3,805	3,915	(109)	-3%	7,829
Payments in lieu of leave		2,522	3,754	3,754	-	3,686	1,877	1,808	96%	3,754
Long service awards		913	1,015	1,015	90	539	507	32	6%	1,015
Post-retirement benefit obligations		7,706	11,653	11,653	907	5,439	5,826	(387)	-7%	11,653
<b>Sub Total - Other Municipal Staff</b>			<b>235,345</b>	<b>270,293</b>	<b>270,546</b>	<b>21,849</b>	<b>130,483</b>	<b>135,273</b>	<b>(4,790)</b>	<b>-4%</b>
<b>% increase</b>	4		<b>14.8%</b>	<b>15.0%</b>						<b>15.0%</b>
<b>Total Parent Municipality</b>		<b>253,826</b>	<b>289,869</b>	<b>290,122</b>	<b>23,208</b>	<b>139,905</b>	<b>145,061</b>	<b>(5,156)</b>	<b>-4%</b>	<b>290,122</b>



## SERVICE DELIVERY & BUDGET IMPLEMENTATION PLAN

### REPORT ON STRATEGIC / TOP LAYER RESULTS

2024/25

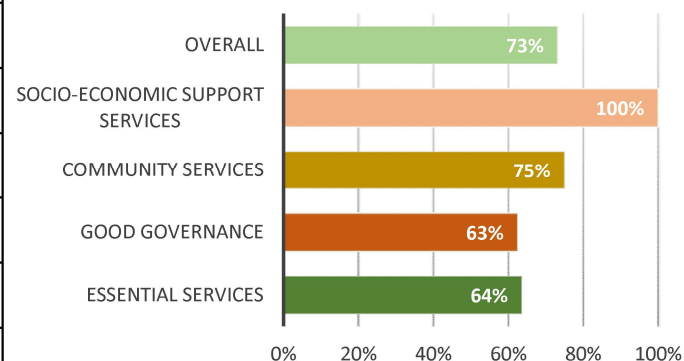
QUARTER 2

The Municipal Finance Management Act No. 56 of 2003 (MFMA) and National Treasury MFMA Circular No. 13 requires that municipalities must prepare a service delivery budget implementation plan (SDBIP) indicating how the budget and the strategic objectives of Council will be implemented. The SDBIP is prepared in terms of Section 53(1)(c)(ii) of the Municipal Finance Management (MFMA), National Treasury MFMA Circular No. 13 and the Budgeting and Reporting Regulation.

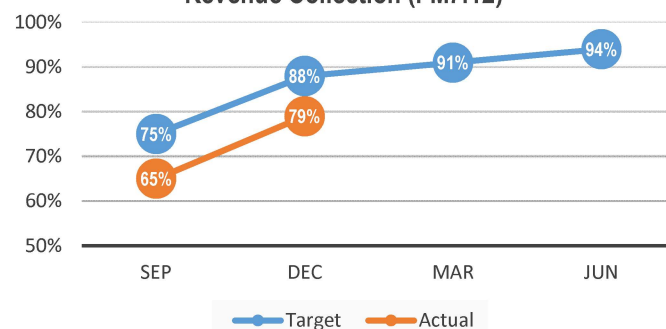
INDEX	Page
1. ESSENTIAL SERVICES	2
a) Sustainable provision & maintenance of basic infrastructure	2
b) Provide for the needs of informal settlements through improved services	3
2. GOVERNANCE	3
a) Support Institutional Transformation & Development	3
b) Ensure financial viability.	4
c) To maintain and strengthen relations	4
3. COMMUNAL SERVICES	5
a) Provide & maintain facilities that make citizens feel at home.	5
4. SOCIO-ECONOMIC SUPPORT SERVICES	5
a) Support the poor & vulnerable through programmes & policy	5
b) Create an enabling environment to attract investment & support local economy.	6

### OVERVIEW OF RESULTS

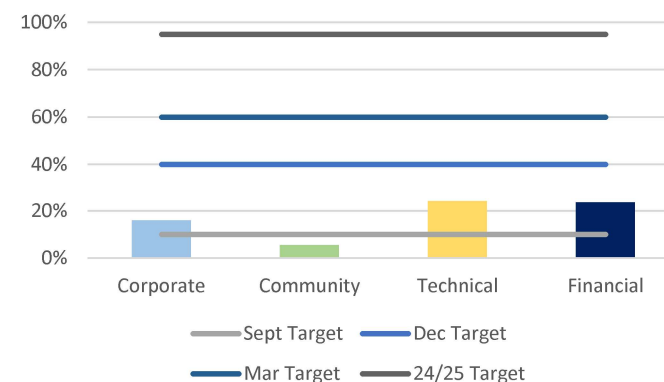
#### Key Performance Areas: % of Targets Achieved



#### Revenue Collection (FM7.12)

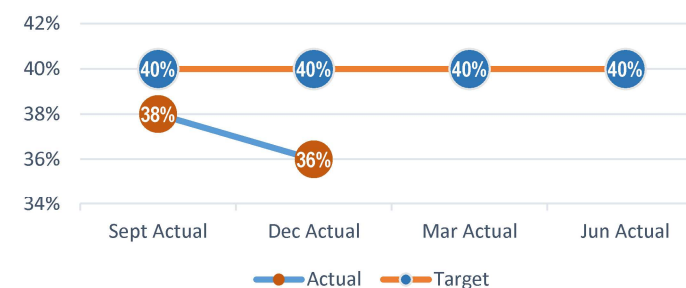


#### Percentage expenditure on Capital Budget



#### Percentage of non-revenue water

(sum of un-billed authorised consumption such as informal settlements, recreational areas and apparent & real losses)



KEY PERFORMANCE AREA:		Essential Services				
STRATEGIC OBJECTIVE:		Sustainable provision & maintenance of basic infrastructure				
Ref	Key Performance Indicator	Annual Target	Quarterly Target	Quarterly Results	Reason if target not achieved	Corrective measures
TecDir1	Percentage expenditure on the preventative- & corrective planned maintenance budget of the Technical Department	98%	40%	26%	Underspending mainly relates to the following sections with under spent amounts (to achieve 40% target) included: Electricity (R 316 000), Roads & Stormwater (R1,5m), Water (R419 000).	Underspending can be contributed to delays in appointment of service provider which is expected to be finalised with expenditure targets to be reached by the 4th quarter.
TecDir3	% Expenditure on Capital Budget by Technical Directorate	95%	40%	24%	Main reason for under spending relates to the following projects: Upgrade of Ceres substation (tender in process to be awarded), delays in the appointment of electrical contractor, Wolseley WWTW (all funds on order) & Tierhokskloof bulk water pipeline (severe weather during winter has delayed start of the project and design change).	At this stage the full expenditure on the Ceres substation budget (R 25m) are the only main risk with all other major projects in construction. Budgets to be reviewed with adjustment budget at end of February.
WS1.11a	Number of new formal sewer connections meeting minimum standards	10	4	4		
WS2.11a	Number of new formal water connections meeting minimum standards	10	4	7		
WS4.1	Percentage of drinking water samples complying to SANS241.	98%	98%	100%		
EE1.11a	Number of formal residential dwellings provided with a new connection to mains electricity supply by the municipality	8	4	7		
FinInc28	Number of formal residential properties for which refuse is removed once per week and which are billed for refuse removal as at period end.	11873	11873	12045		
WS5.1	Percentage of non-revenue water (sum of un-billed authorised consumption such as informal settlements, recreational areas and apparent & real losses)	40%	40%	36%		
EE4.4	Percentage total electricity losses	10%	10,0%	18,2%	Illegal connections have since taken a climb with the absence of the Revenue Enhancement project, with a bid which has been at BSC for over a year with no award. In addition to this, the Finance dept has a backlog of meter replacements ( over 1000 meters) that needed to be changed for TID compliance.	Addressing the concerns mentioned above, should average and normalise the losses over the 12 months window measured in.



TR6.12	Percentage of surfaced municipal road lanes which has been resurfaced and resealed	1%	0%	<b>0%</b>		
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KEY PERFORMANCE AREA:		Essential Services				
STRATEGIC OBJECTIVE:		Provide for the needs of informal settlements through improved services				
Ref	Key Performance Indicator	Annual Target	Quarterly Target	Quarterly Results	Reason if target not achieved	Corrective measures
TecDir2	Number of subsidised serviced sites developed.	No target set as development of serviced sites is not planned and budgeted for in 2024/25. Programme to resume in following year.				
WS1.11b (Cir88)	Number of new informal sewer connections meeting minimum standards	2	0	0		
WS2.11b	Number of new informal water connections meeting minimum standards	2	0	0		
EE1.11b	Number of informal residential dwellings provided with a new connection to mains electricity supply by the municipality	5	2	0	Revenue Enhancement bid currently with Bid Specifications Committee, awaiting Supply Chain to advertise tender. No separate applications received.	SCM processes to be finalised
TecRef31	Percentage of households in demarcated informal areas with access to a periodic solid waste removal or a skip for household waste.	95%	95%	100%		

KEY PERFORMANCE AREA:		Governance				
STRATEGIC OBJECTIVE:		Support Institutional Transformation & Development				
Ref	Key Performance Indicator	Annual Target	Quarterly Target	Quarterly Results	Reason if target not achieved	Corrective measures
CorpHR13	Percentage budget spent on implementation of Workplace Skills Plan.	96%	35%	72%		
CorpHR12	Report on percentage of people from employment equity target groups employed in the three highest levels of management in the municipality.	4 Reports	2	2		
GG1.21	Staff vacancy rate	5%	5%	13%	Panel members not available	

KEY PERFORMANCE AREA:		Governance				
STRATEGIC OBJECTIVE:		Ensure Financial Viability				
Ref	Key Performance Indicator	Annual Target	Quarterly Target	Quarterly Results	Reason if target not achieved	Corrective measures
FinFAdm10	Financial viability expressed as Debt-Coverage ratio	200	200	311	No Borrowings. Only borrowing is a Financial Lease liability. The result of the ratio is deemed immaterial	
FinFAdm11	Financial viability expressed outstanding service debtors	60%	60%	77%	Industrial effluent debt outstanding. No restriction of electricity in December.	Conclude an agreement for down-payment. End relaxation of credit control measures in December.
FM7.12	Collection rate ratio	94%	88%	79%	The cutting off of electricity supply and/or blocking of prepaid electricity is only credit control measures currently implemented. There is no credit control measures in areas where Eskom distribute electricity.	Report to be resubmitted to council for workshop and council resolution on credit control measures.
FM1.14	Service Charges and Property Rates Revenue as a percentage of Service Charges and Property Rates Revenue Budget	98%	50%	50,7%		
FM3.11	Cash/Cost coverage ratio	3	3	2,8	Collection rate lower than expected. Industrial Effluent payment outstanding from customer	Improve Credit Control Mechanisms. Conclude an agreement with Industrial Effluent Customer for down payment. Revisit Indigent Policy to expand definition of income to include income from all working individuals on a property. Scrap suspension of credit control mechanisms during December
FM4.31	Creditors payment period	40	30	17		
LED3.31	Average number of days from the point of advertising to the letter of award per 80/20 procurement process	180	180	83		
MM1	Percentage expenditure on the preventative- & corrective planned maintenance budget of the whole of the municipality.	98%	40%	26%	Refer to TecDir1	
FM1.11	Total Capital Expenditure as a percentage of Total Capital Budget	95%	40%	24%	Refer to TecDir3 and ComDir2.	

FM5.21	Percentage of total capital expenditure on renewal/upgrading of existing assets	68%				
FM5.2	Percentage change of renewal/upgrading of existing Assets	35%				
FM7.2	Percentage of Revenue Growth excluding capital grants	6%				
FM2.1	Percentage of total operating revenue to finance total debt (Total Debt (Borrowing) / Total operating revenue)	6%				
FM4.11	Irregular, Fruitless and Wasteful, Unauthorised Expenditure as a percentage of Total Operating Expenditure	0%				
FM4.2	Percentage of total operating expenditure on remuneration	30%				

KEY PERFORMANCE AREA:		Governance				
STRATEGIC OBJECTIVE:		To maintain and strengthen relations with international- & inter-governmental partners as well as the local community through the creation of participative structures.				
Ref	Key Performance Indicator	Annual Target	Quarterly Target	Quarterly Results	Reason if target not achieved	Corrective measures
MMIDP9	Number of IDP community engagements held.	14	7	<b>7</b>		
GG2.1	Percentage of ward committees that are functional (meet four times a year, are quorate, and have an action plan)	100%	100%	<b>100%</b>		
GG2.11	Percentage of ward committees with 6 or more ward committee members (excluding the ward councillor)	100%	100%	<b>100%</b>		
ComSoc49	Number of meetings with inter-governmental partners.	12	6	<b>6</b>		

KEY PERFORMANCE AREA:		Communal Services				
STRATEGIC OBJECTIVE:		Provide & maintain facilities that make citizens feel at home.				
Ref	Key Performance Indicator	Annual Target	Quarterly Target	Quarterly Results	Reason if target not achieved	Corrective measures
ComAm34	Analysis report on customer satisfaction questionnaires on community facilities.	1 Report				
FD1.11	Percentage compliance with the required attendance time for structural firefighting incidents	90%	90%	95%		
HS3.5	Percentage utilisation rate of community halls	4%			The results are sourced from various booking desks located at cashier points in the different towns. An inclusive result could not be obtained as the booking system needs to be upgraded at some of these cashier points to ensure an integrated and inclusive result.	Systems in outer towns will be aligned and results will be reported on in the next quarter. Results are cumulative and will include the 1st & 2nd quarter's results.
HS3.6	Average number of library visits per library	12000	6000	6573		
HS3.7	Percentage of municipal cemetery plots available	27%	27%	41%		
ComDir2	Percentage expenditure on Capital Budget by Community Directorate	95%	40%	6%	The under expenditure appoints to R 734 000 with R 527 601 on orders. Projects delayed mainly include the upgrades at the Pine Forest Resort (R450 000) and upgrades at the Fire station (R320 000). The R 1m for Nduli library will only be spent to the latter part of the year as the project is to be implemented in 2025/26.	Uncommitted funds to be transferred with adjustment budget.

KEY PERFORMANCE AREA:		Socio-Economic Support Services				
STRATEGIC OBJECTIVE:		Support the poor & vulnerable through programmes & policy				
Ref	Key Performance Indicator	Annual Target	Quarterly Target	Quarterly Results	Reason if target not achieved	Corrective measures
ComSoc41	Number of account holders subsidised through the municipality's Indigent Policy	4500	4500	3511		
LED2.12	Percentage of the municipality's operating budget spent on indigent relief for free basic services	3%	4%	2,8%		
LED1.21	Number of work opportunities created through Public Employment Programmes (incl. EPWP and other related employment programmes)	350	150	213		

ComSoc42	Number of engagements with target groups with the implementation of social development programmes.	20	10	<b>14</b>		
ComHS14	Number of housing opportunities provided per year.	No Target				

ComHS15	Number of Rental Stock transferred	20	5	5		
KEY PERFORMANCE AREA:		Socio-Economic Support Services				
STRATEGIC OBJECTIVE:		Create an enabling environment to attract investment & support local economy.				
Ref	Key Performance Indicator	Annual Target	Quarterly Target	Quarterly Results	Reason if target not achieved	Corrective measures
ComLed19	Bi-annual report on investment incentives implemented.	2 Reports	1	1		
ComLed20	Quarterly report on the Small Business Entrepreneurs Development Programme.	4 Reports	2	2		
ComLed4	Review of the Witzenberg Local Economic Development Strategy.	1 Reviewed Strategy				
LED3.11	Average time taken to finalise business license applications	5 days	3	0,4		
LED3.12	Average time taken to finalise informal trading permits	7	5	0,7		
LED1.11	Percentage of total municipal operating expenditure spent on contracted services physically residing within the municipal area	5%	5%	16%		

## 17 Municipal Manager's quality certification

### Quality Certificate

I, Mr D Nasson, Municipal Manager of Witzenberg Municipality, hereby certify that the mid-year budget and performance assessment have been prepared in accordance with the Municipal Finance Management Act and the regulations made under the Act.

Print name Mr D NASSON

Municipal Manager of WITZENBERG MUNICIPALITY.

Signature:



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Date 17 January 2025